



**MOTOROLA  
MOTO G PLAY (2024)**

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**USER GUIDE**



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# Hot topics

**Tip:** Take a tour of your phone's great features. Swipe up from the home screen and tap the **Moto** folder >  **Moto** >  > **Tips** > **Take a tour**. Or, tap the floating icon  if it appears on your screen.


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**Tip:** To view all of these topics on your phone, swipe up from the home screen and tap  **Settings** > **Help**. For FAQs and other phone support, visit [www.motorola.com/support](http://www.motorola.com/support).

**SAR** To view the SAR and/or PD values for your phone, visit [www.motorola.com/sar](http://www.motorola.com/sar).

This product meets the applicable national or international RF exposure guidance (SAR guideline) when used normally against your head or, when worn or carried, at a distance of 5mm from the body. To meet RF exposure guidelines during body-worn operation, the device should be positioned at least this distance away from the body. The SAR guideline includes a considerable safety margin designed to assure the safety of all persons, regardless of age and health.

To view additional information, visit [www.motorola.com/rfhealth](http://www.motorola.com/rfhealth).

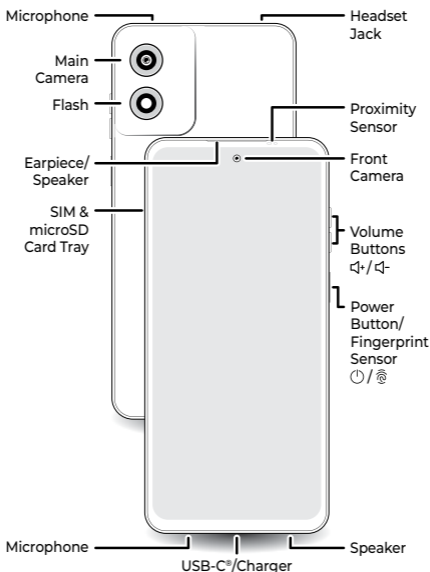
**Caution:** Before using your phone, please read the legal information. Swipe up from the home screen and tap  **Settings** > **About phone** > **Legal information**.

# Get Started

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## First look

Let's get started. We'll guide you through startup and tell you a bit about your phone's features.



**Note:** Certain apps and features may not be available in all countries.

## Power button & fingerprint sensor

Choose from these options:

- » **Power on/off:** Press the Power and Volume Up buttons at the same time, then tap **Power off**. When your phone is off, press and hold the

Power button to turn it on.

- » **Sleep/Wake up:** To conserve battery power and prevent accidental touches, put the touchscreen to sleep by pressing the Power button. Press it again to wake it up.
- » **Unlock:** Unlock your phone by tapping the fingerprint sensor. See [Protect your phone](#) to set up the fingerprint sensor.
- » **Restart:** To restart your phone, press the Power and Volume Up buttons at the same time, then tap **Restart**. See [Restart your phone](#).  
**Tip:** If your phone becomes unresponsive, press and hold the Power button until the screen goes dark and your phone restarts.
- » **Google Assistant:** Press and hold the Power button to launch the Google Assistant, then speak a command or ask a question. For more about this feature, see [The Google Assistant™](#).

**Note:** To add security to your phone, see [Protect your phone](#).

## Volume buttons

To turn volume up or down:

- » **Media volume:** Press the volume buttons when your phone is not ringing, or during a song or video, to adjust media volume.
- » **Call volume:** Press the volume buttons during a call.
- » **Ring volume:** Press a volume button, then tap **•••** and slide the Ring volume bar. Press a volume button when your phone is ringing to silence a call.
- » **Notification volume:** Press a volume button, then tap **•••** and slide the Notification volume bar.
- » **Alarm volume:** Press a volume button, then tap **•••** and slide the Alarm volume bar.
- » **App volume:** To set the volume for an app, see [Set app volume](#).

**Tip:** Tap **•••** > **Settings** to see all Sound & vibration controls. Or tap **Done**. For more on volume control, see [Volume](#).

## Insert the SIM and microSD cards

To activate phone service, you might need to insert a SIM card, or this may have been done for you. You can also add a microSD card, which is optional and sold separately.

**Note:** Make sure you use the correct size SIM card and don't cut the SIM card.

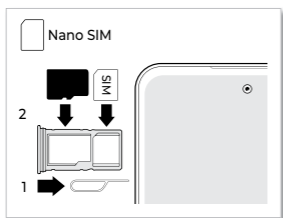
- 1 Insert the SIM tool into the SIM tray hole to pop out the tray.

**Tip:** Refer to the diagram below for tray and hole location.

- 2 Insert the SIM card with the gold contacts down, then gently push the tray into the slot.

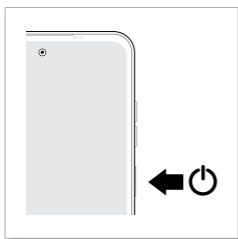
- 3 Add a microSD card for additional storage.

**Note:** microSD card is optional, sold separately. 

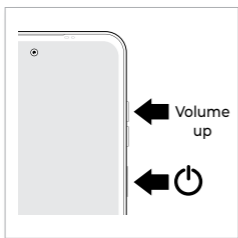


## Power on and off

Press and hold the Power button to turn it on, then follow the prompts to get started.



Press the Power and Volume Up buttons at the same time, to turn it off.




**Tip:** You can adjust settings, if you want to only press and hold the Power button (instead of the Power and Volume Up buttons) to turn off the phone. See [Gestures](#).

## Sign in

If you use Gmail™, you already have a Google™ account—if not, you can create an account during set up. Signing into your Google account lets you access, sync, and backup your stuff. You can see your Google apps, contacts, calendar, photos, and more.

To make sure your apps are up-to-date, see [Add and update apps](#).

## Tips

- » To add, edit, or delete accounts, swipe up from the home screen and tap  **Settings** > **Passwords & accounts**.
- » To set up email accounts, see [Gmail](#).
- » For help with your Google account, visit [www.google.com/accounts](http://www.google.com/accounts).

## Connect to Wi-Fi

For faster Internet access and to conserve mobile data use, swipe the status bar down, press and hold **Wi-Fi**, then choose a Wi-Fi network. For full instructions, see [Connect with Wi-Fi](#).

**Note:** This phone supports apps and services that may use a lot of data, so make sure your data plan meets your needs. Contact your service provider for details.

## Choose one or more profiles

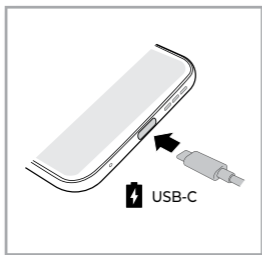
You can set up more than one profile on your phone, such as Work and Personal profiles, and add apps and features to each profile. For example, you can add business related apps to your Work profile, and keep social media and gaming apps in your Personal profile.

**Note:** Some apps may have slightly different features depending on which profile it's connected to.

For details on how to add accounts to different profiles, see [Add accounts to your personal or work profile](#).

## Check your battery charge level

Now is a good time to check if your phone needs to be charged. Swipe down on the home screen to show battery charge level.



Charge your phone using a compatible Motorola charger (may be sold separately). Use of other chargers is not recommended. Insert the charging cable into the charging port (see [First look](#) for port location). Plug the other end into a power receptacle.

**Caution:** Chargers that do not comply with applicable national standards may be unsafe, with risk of death or injury, and may cause slow charging, product damage, or reduced device performance. To view applicable standards and to learn more, visit [www.motorola.com/device-legal](http://www.motorola.com/device-legal).

# Copy data from your old phone

During phone set up, you were asked if you wanted to copy data from your old phone to your new phone. If you skipped this you can do it now:






- 1 Make sure both phones are fully charged and turned on.
- 2 On your new phone, swipe down from the home screen. In the notification panel, tap **Android Setup** > **Continue Setup Wizard**, then follow the steps to finish data transfer.


**Note:** Both phones should be connected to the same Wi-Fi network.

## Navigate your phone

### Explore by touch

Use your fingers to find your way around:


- » **Tap:** Choose an icon or option.
- » **Touch and hold:** See more options.
- » **Drag:** Move items on the home screen.
- » **Swipe:** Scroll through lists or between screens.
- » **Pinch or double-tap:** Zoom in and out on websites, photos, and maps.
- » **Twist:** Twist a map with two fingers to rotate it, and slide two fingers up to tilt it.
- » **Split screen:** Tap , then tap the icon at the top of the screen and tap  **Split top**. Not all apps work in split screen. To close the split screen, drag the dividing line to the top or bottom of the screen.
- » **Menus:** When you see  or , you can tap it to open options for the current screen.
- » **Close Keyboard:** To close a keyboard, tap .





**Tip:** To quickly open **Settings**, swipe down twice on the status bar and tap .

## System navigation

Navigate using either gestures or buttons on the screen.


### Navigation buttons

**Find it:** Swipe up from the home screen and tap  **Settings** > **Gestures** > **System navigation** > **3-button navigation**

- » **Back:** Tap Back  to go to the previous screen.
- » **Home:** Tap Home  to return to the home screen.
- » **Recents:** Tap Recents  to see your recent apps, and tap an app to reopen it. Double-tap to quickly switch between the recently used two apps. To remove an app from the recent list, swipe it up. To scroll the list, swipe right or left.
- » **Google Assistant:** Touch and hold Home  to launch the Google Assistant. Learn more about [The Google Assistant™](#).



## Navigation bar






**Find it:** Swipe up from the home screen and tap  **Settings** > **Gestures** > **System navigation** > **Gesture navigation**

- » **Go to the home screen:** Swipe up from the bottom of the screen.
- » **See recent apps:** Swipe up from the bottom of the screen and hold. Tap an app to reopen it. Tap the app icon to see app info or split the screen.
- » **Go back a screen:** Swipe toward the middle of the screen from the left or right edge.
- » **Switch between apps:** Swipe left or right on the navigation bar.
- » **Launch the Google Assistant:** Swipe up diagonally from the bottom corner of the screen to launch the Google Assistant. Learn more about [The Google Assistant™](#).

## Improve battery life


Your phone processes tons of information. Depending on what apps are in use, your phone may use a lot of power.

When your phone is not in use for a period of time, unnecessary background processes are shut down to optimize battery life.

- » To see what's using up battery power, swipe up from the home screen and tap  **Settings** > **Battery** > **Battery usage**.
- » To help improve battery life, swipe up from the home screen and tap  **Settings** > **Battery** > **Battery Saver**, then tap the switch next to **Use Battery Saver** to turn it on. When on, your phone's display changes to Dark theme. Tap **Set a schedule** and select **Based on percentage** to automatically turn on **Battery Saver** when the battery reaches a percentage you set. Turn on the switch next to **Turn off when charged**, **Battery Saver** will automatically turn off when your phone is more than 90% charged.
- » To limit battery use for apps that you don't use often, swipe up from the home screen and tap  **Settings** > **Battery** > **Adaptive Battery**, and turn it on.
- » To protect your battery from being overcharged, swipe up from the home screen and tap  **Settings** > **Battery** > **Overcharge protection**, and turn it on.
- » To show battery percentage in status bar, swipe up from the home screen and tap  **Settings** > **Battery**, then tap the switch next to **Battery Percentage** to turn it on.

## Battery Tips

To save even more battery life between charges, you could reduce:

- » Widgets that stream information to your home screen, like news or weather.
- » Unused accounts: Swipe up from the home screen and tap  **Settings** > **Passwords & accounts**.
- » Recording or streaming videos or music.

# Care for your phone

## Tips

- » Restart your phone each morning to keep it running optimally.
- » When you're near water, consider using a Bluetooth speaker to listen to music from your phone while keeping it safe. For more, see [Connect with Bluetooth wireless](#).
- » Hold your phone firmly when using gestures to open the camera or to turn the flashlight on/off. For more, see [Gestures](#).
- » Don't leave your phone in a hot car on a sunny day. If you do accidentally do this, let your phone cool off before powering up.

## Prevent water damage

Your phone is water and splash resistant, but not completely waterproof. Avoid exposing your phone to pressurized water, salt water or liquids other than fresh water, and do not intentionally submerge it in any liquid. Water and splash resistance are not permanent, and the protection performance may continue to decline due to daily use.

Liquid damage is not covered by your warranty.

To prevent water damage to your phone:

- » Do not expose your phone to pressurized water, salt water or liquids other than fresh water.
- » Dry your phone and ports thoroughly with a soft, clean cloth.
- » Don't try to charge your phone when it's wet.
- » Don't drop, puncture, or scratch your phone, as this could damage the water repellent features.

## Clean your phone

To disinfect your phone:

- » Use wipes or cloths moistened with isopropyl alcohol with a concentration of 70% (specific for electro-electronic products).
- » It is recommended that you turn your phone off to clean it.
- » Avoid moisture in the phone's openings, including the charging port, headset jack, microphones, and speakers.
- » Do not immerse the phone in cleaning agents, and do not use cleaning materials that contain bleach or abrasive agents.
- » Do not use sprays directly on the screen.

# Learn the basics

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- » [Home screen](#)
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## What's new in Android 13

Your phone has some new features and a few enhancements.

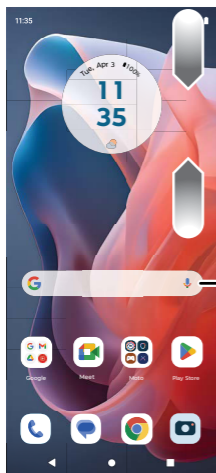
Apps need your permission to send notifications (see [Notifications](#)) and the app language can be changed (see [Change app language](#)). Your media player shows album artwork and a dancing playback bar, on full display. More colors and themed icons let you personalize even more (see [Personalize](#)). A consolidated Security & privacy settings page helps you better protect your device and data (See [Security](#) and [Privacy](#)).

Motorola has increased security, privacy and added [Moto Secure](#) to keep your phone and information safer. Create a safe space on your phone where kids can learn and play with the new [Family Space](#) app.

# Home screen

The home screen is what you see when you turn on your phone. From here you can explore apps and more.

**Note:** Software updates may change the look of your home screen.





Swipe down to see notifications and settings.

Swipe up to see all your apps.


Search by typing or tap the microphone and say a command.

## Tips

- » **Open app list:** From the home screen, swipe up to see all your apps.
- » **Return home:** To return to the home screen from any location, tap .
- » **Pages:** To add a page, drag an app to the right side of the screen until you see a new page. You can add multiple pages. To see other pages of shortcuts and widgets (if available), swipe the home screen left.
- » **Settings:** To quickly open common settings, swipe the status bar down. To open more settings, swipe the status bar down again and tap .
- » **Customization:** To personalize your home screen and other features, see [Personalize your phone](#).

## Help & more

Learn even more about your phone and get support.

**Find it:** Swipe up from the home screen and tap  **Settings > Help**

**Tip:** Some apps have their own help that's specific to their features. Just tap the menu inside the app for details.

## Search

On the home screen, tap  or  to search by voice or image.

Or, tap the Google Search box for a text search. When you type, suggestions appear below the search field:

» To search for a suggestion, tap it.

» To search for text in the search field, tap  on the keyboard.


**Tip:** To close the keyboard, tap .

**Note:** For voice search, see [Speak](#).

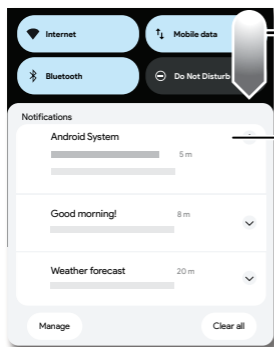
## Notifications

At the top of the screen, icons on the left notify you about new messages or events. If you don't know what an icon means, swipe the status bar down for details.

When you install and open an app (see [Add and update apps](#)) you'll be asked if you want to allow the app to send notifications.

**Tip:** Getting too many notifications? Swipe up from the home screen and tap  **Settings** > **Notifications** > **App settings**. Tap a switch to turn notifications on/off.

**Note:** Your screen may look different.



Swipe down to see your notifications.


Tap a notification to open it, or choose an option, such as **Reply**.



**Tip:** Swipe left or right to remove a notification. Tap the arrow next to a notification to see more.

**Tip:** To quickly change common settings, swipe the status bar down. For more, see [Quick settings](#).

## Bubbles

Easily see and participate in conversations using notification bubbles that float on top of the display.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Notifications** > **Bubbles**, then tap the switch to turn it on.

Then set up bubbles in an app, like  **Messages**. From the home screen tap  **Messages** > your profile picture > **Messages settings** > **Bubbles** > **All conversations can bubble**, **Selected conversations can bubble**, or **Nothing can bubble**.

To use this feature, tap a bubble to open it and reply to a conversation. Drag the bubble around the screen to move it.

**Note:** Not all apps support this feature.

## Smart reply

See suggestions based on notification content. For example, a text with an address may show Google Maps as an option.

To turn off Smart reply, swipe up from the home screen and tap

 **Messages** > your profile picture > **Messages settings** > **Suggestions** > **Smart Reply**.

## App notifications

You may see a notification dot on an app. This app notification, or badge, tells you the app has an update or an announcement, such as a new email or a missed call. Touch and hold the app for more information, options, or app shortcuts.







When you install and open an app (see [Add and update apps](#)) you'll be asked if you want to allow the app to send notifications, tap **Allow** or **Don't allow**.

## Privacy notifications

You may see a privacy notification green dot in the top right of the screen. This privacy notification, tells you the camera or microphone has been accessed.



To control access to your camera or microphone:


- 1 When you see the privacy notification green dot, swipe down the status bar and tap  or  to see which app is using the camera or microphone.
- 2 To block the app from using the camera or microphone, tap  next to **Camera access** > **Manage permissions** > **Camera** > **Don't allow**, or tap  next to **Mic access** > **Manage permissions** > **Microphone** > **Don't allow**.

## Wireless Emergency Alerts (U.S.)


Wireless Emergency Alerts, also known as CMAS or PLAN, is a U.S. national emergency alert system.

Emergency alerts can pop up to tell you about a national or local crisis. After you close an alert, you can reopen it. Swipe up from the home screen and tap



 **Settings** > **Notifications** > **Wireless emergency alerts**.











**Tip:** Emergency alerts have a special sound and vibration that is two seconds long, followed by one second, then another one second.

To choose which types of alerts you receive, swipe up from the home screen and tap  **Settings** > **Notifications** > **Wireless Emergency alerts**. The U.S. and local governments send these alerts through your service provider. So you will always receive alerts for the area where you are, and you won't receive alerts if you're outside of the U.S.

For more, visit [www.ctia.org](http://www.ctia.org) and search "wireless emergency alerts."

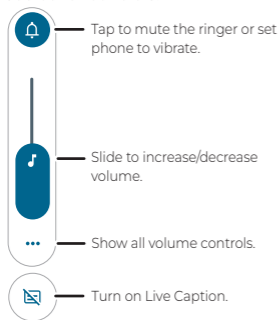
## Status icons


Icons at the top right of the screen tell you about phone status:

Status Icons	
 Mobile network strength	 Alarm set
 Wi-Fi in range/connected	 Data Saver on
 Airplane mode	 Battery Saver on
 Do not disturb	 Wi-Fi hotspot on
 Battery charging	 Battery fully charged



## Volume

Press the side volume buttons up or down to select a ringer volume and see other controls.




**Live Caption**  detects speech on your phone and shows you captions. Tap to turn it on. When a caption shows, touch and hold the caption to move it. Double-tap the caption to expand it. For more, see [Live caption](#).

## Do not disturb

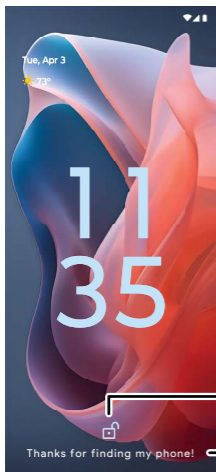
To turn off some or all sounds, swipe the status bar down, and tap  **Do Not Disturb**. To change **Do Not Disturb** settings, touch and hold  **Do Not Disturb**, then select an option:

- » **People:** Allow some people to interrupt when they call, send a message, or start a conversation.  
**Tip:** Create an exception for repeat callers that allows a call to sound from the same person within a 15 minute period, tap **People > Calls > Allow repeat callers**.
- » **Apps:** Choose the apps that can interrupt you when **Do Not Disturb** is on.
- » **Alarms & other interruptions:** Choose whether to hear sounds from alarms, media, keypad, reminders, and calendar events.
- » **Schedules:** Set a schedule to turn on **Do Not Disturb** at specific times during the day or night.

- » **Duration for Quick Settings:** Set how long you want **Do Not Disturb** to last.
- » **Display options for hidden notifications:** Set what notifications you can see or hear. Follow the on-screen instructions to choose a desired option from **No sound from notifications** and **No visuals or sound from notifications**, or tap  next to **Custom** to personalize your notification settings.




## Lock screen

Your touchscreen is on when you need it and off when you don't.



Swipe up to unlock your screen.

Add a lock screen message for anyone who finds your phone.


- » **Screen off and on:** Press the Power button to turn the screen off and on.
- » **Screen lock:** To unlock the main lock screen, swipe up from the bottom of the screen. To apply security to the lock screen (recommended), see [Screen lock](#).
- » **Notifications:** Double-tap a notification to open it.  
**Tip:** To prevent notifications from appearing in the lock screen, swipe up from the home screen and tap  **Settings** > **Notifications** > **Notifications on lock screen** > **Don't show any notifications**.
- » **Lock screen message:** To add a message to your lock screen, such as your name in case your phone gets lost, swipe up from the home screen and tap  **Settings** > **Home & lock screen** > **Lock screen** > **Text on lock screen**.
- » **Screen timeout:** To change your screen lock timeout, swipe up from the home screen and tap  **Settings** > **Display** > **Screen timeout**.


**Note:** For more settings, see [Lock screen](#).

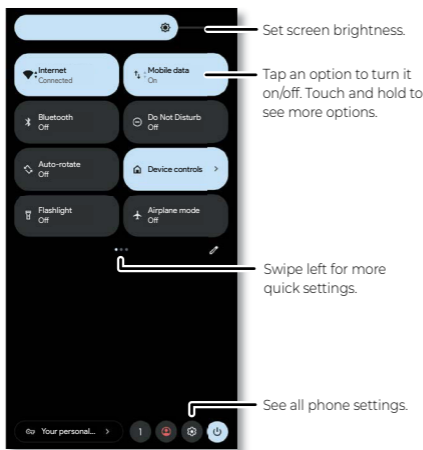


## Quick settings

For quick access to handy settings, swipe the status bar or lock screen down. Swipe down again for more settings.

Tap an icon to turn features on or off. Touch and hold an icon to see more options. For even more settings, tap .

**Tip:** Tap  to rearrange your settings and add or remove settings.




## Speak

### Google Voice™

Use Google voice commands to tell your phone what you want.


- » **Use voice to make a call:** Tap  on the home screen. Then say “Call” and then a contact name or number. Or, say “Send text.”

**Tip:** If a contact has more than one number, you can say which number to call (for example, “Call Joe Black Mobile”).

- » **Search by voice:** Tap  on the home screen to search by voice.

**Note:** To wake up your phone by saying “Hey Google,” see [The Google Assistant™](#).


### Voice to text

On a keyboard, tap  then speak your message or search text. You can also speak punctuation.

### The Google Assistant™


**Note:** This feature may not be available in all languages.

To start the Google Assistant:

- » Press and hold the Power button when your phone is powered on.
- » Tap the **Google** folder >  **Assistant** from your list of apps.

» On the home screen, tap the **Google** folder >  **Assistant**.

» Touch and hold Home , then speak or type a command.

**Note:** You can also say “Hey Google” or “Ok Google” to start the Google Assistant. To turn this feature on, swipe up from the home screen and tap  **Settings** > **Google** > **Settings for Google apps** > **Search, Assistant & Voice** > **Google Assistant** > **Hey Google & Voice Match** > **Hey Google**.

**Tip:** Start your day with a **Google Assistant Routine**. Hear a morning report, including weather and calendar events. Turn this on in the [Clock](#) app. For more tips, visit <https://support.google.com/assistant>.

## Gestures

Explore special gestures designed to save you time and make your day easier.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Gestures**


**Note:** Your phone may not have all features.

- » **System navigation:** Navigate using either gestures or buttons at the bottom of the screen. For more, see [System navigation](#).
- » **One-handed mode:** Swipe down from the bottom edge of the screen to use one-handed shortcuts. Available with gesture navigation only. See [System navigation](#) to change navigation options.
- » **Swipe to split:** See apps in split screen by swiping back and forth.
- » **Three finger screenshot:** Touch and hold the screen with three fingers to take a screenshot.
- » **Double press power key:** Press the Power button twice to launch the main camera.
- » **Press & hold power button:** When **Digital assistant** is selected, press and hold the Power button to launch the Google Assistant. When **Power menu** is selected, press and hold the Power button to display the power and emergency menu.
- » **Media controls:** Tap the switch to turn it on, then use the volume buttons to change music tracks when the screen is off.
- » **Fast flashlight:** Turn the flashlight on/off with two chopping motions.
- » **Lift to unlock:** Lift your phone and look at the screen to unlock it. You'll need to set up face unlock, see [Unlock with your face](#).
- » **Pick up to silence:** Silence the ringer during an incoming call by lifting up the phone.
- » **Flip for DND:** Place the phone face down to silence notifications and calls.

**Note:** See more details and gestures in [Moto](#).

# Picture-in-Picture

If you're watching a video, on a video call, or using navigation, and you change screens, your video continues to play in a small window on your screen.

- » Tap  to put the video in a small window.
- » Drag the video around your screen.
- » Drag to the bottom of the screen to close it.
- » Tap twice to make it full size again.

**Note:** Not all apps support this feature.



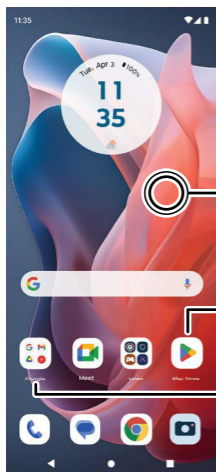
Tap the video twice to return to it.

# Personalize your phone

- » [Redecorate your home screen](#)
- » [Add accounts to your personal or work profile](#)
- » [Add another user](#)
- » [Discover Moto](#)
- » [Digital wellbeing & parental controls](#)

## Redecorate your home screen




Customize your home screen the way you want.



Touch and hold an empty spot to change wallpaper.


Tap a shortcut to open.  
Touch and hold to move or delete.


Drag shortcuts on top of each other to make a folder.


- » **Change your wallpaper:** Touch and hold an empty spot on the home screen, then tap **Wallpapers**.
- » **Add a home screen page:** Drag an app to the right side of the home screen until a new page appears. You can add multiple pages.
- » **Adjust display settings:** Adjust brightness, font size, and screen saver. Swipe up from the home screen and tap  **Settings** > **Display**.
- » **Switch to dark theme:** Change your display to use dark theme, which saves battery and can be easier on your eyes. Swipe up from the home screen and tap  **Settings** > **Display** > **Dark theme**.  
**Tip:** Tap **Schedule** to set when you want Dark theme to display.
- » **Change your style:** Change your theme, color, font and icon shape. Touch and hold an empty spot and tap **Personalize**.
- » **Rotate:** In many apps, the touchscreen switches from portrait to landscape when you rotate your phone. To turn this on or off, swipe up from the home screen and tap  **Settings** > **Display** > **Auto-rotate screen**.

**Note:** To see more home screen settings, touch and hold an empty spot and tap **Home settings**.

## Choose apps & widgets

- » **Add apps to the home screen:** Swipe up, touch and hold an app, then drag it to one of your home screen pages.
- » **Download new apps:** Tap  **Play Store**. For more on apps, see [App safety](#).
- » **Group apps together:** Drag one app onto another. Do it again to add more apps to the folder. To name the folder, tap it, then tap **Edit Name** and enter a name below the apps.








**Tip:** To group apps in the app tray, swipe up from the home screen and tap Menu  > **Create folder**. Type a name for the folder, then tap the apps to add to the folder. When finished, tap **Done**.

- » **See app options:** Touch and hold an app. If the app has quick options (shortcuts), you'll see a list.
- » **Add widgets:** Touch and hold an empty spot on the home screen, tap **Widgets**, touch and hold a widget, then drag it to your home screen.
- » **Resize widgets:** You can resize some widgets—touch and hold a widget until you feel a vibration, then release. Drag the white rectangle at the edges to resize.
- » **Move or delete widgets and apps:** Touch and hold a widget or app and drag it to another spot, another page, or to  **Remove**.

**Note:** Removing an app from your home screen doesn't uninstall the app from your phone.


## Customize sounds & appearance


Customize your phone's sounds and display settings:

- » **Listen with Dolby Atmos:** Enhance your phone's sound. For more, see [Play](#).
- » **Set ringtone and notifications:** Swipe up from the home screen and tap  **Settings** > **Sound & vibration**.  
**Tip:** Set notification sounds for individual apps within the app's settings.
- » **Night Light:** Set your screen to turn slightly amber colored at night. Swipe up from the home screen and tap  **Settings** > **Display** > **Night Light**.
- » **Add vibrate for calls:** To make your phone vibrate, swipe up from the home screen and tap  **Settings** > **Sound & vibration** > **Vibration & haptics** and tap **Ring vibration**.
- » **Set a ringtone for a contact:** Swipe up from the home screen and tap  **Contacts**, tap the contact, then tap Menu  > **Set ringtone**.
- » **Change language:** Swipe up from the home screen and tap  **Settings** > **System** > **Languages & input** > **Languages**.
- » **Adjust display and font size:** Swipe up from the home screen and tap  **Settings** > **Display** > **Display size and text**.

## Add accounts to your personal or work profile


During startup, you set up a profile, either Personal or Work. You can also add an account to the other profile.

- 1 To add an account to a profile, swipe up from the home screen and tap  **Settings** > **Passwords & accounts**, then tap the **Personal** or **Work** tab.
- 2 Tap **+** **Add account**, and choose the type of account.
- 3 Follow the prompts to create the account.

**Tip:** To see which apps are connected to your work or personal profile, swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More privacy settings** > **Connected work & personal apps**, then tap an app to see the permissions.

## Add another user

You can share your phone with others by adding additional users.

**Find it:** Swipe up from the home screen and tap  **Settings** > **System** > **Multiple users**

Tap the switch to turn on, then add someone as a guest (if using your phone for only a short time), or as a user. Guests and Users can customize the home screen, accounts, apps and other settings without affecting the options you have set. However, a Guest account is easier to remove from your phone.

To switch between users, swipe down from the home screen with two fingers to open Quick Settings. Tap , then tap a user name.


**Note:** Guests and Users will have access to Bluetooth and most apps. They are not able to access your files, texts, email, photos, music, or your personal data from an app.

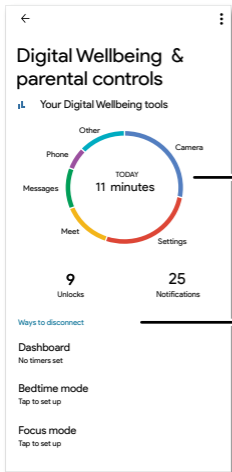
## Discover Moto

See [Moto](#) to set more custom features, like making a chopping motion two times to turn on the flashlight, touching and holding the screen with three fingertips to capture the screen, silencing your phone during an incoming call by picking it up, and keeping everything safe with [Moto Secure](#).

# Digital wellbeing & parental controls

Set limits on how much time you spend on your phone, get a bedtime reminder, and manage notifications.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Digital Wellbeing & parental controls**



See a breakdown of how you spend your time on your phone.


Limit your app time, set a bedtime, and more.

To supervise this phone remotely, view and set screen time limits, and add restrictions to services and apps, tap **Set up parental controls**.

# Apps


- » [Add and update apps](#)
- » [Phone](#)
- » [Messages](#)
- » [Chrome™](#)
- » [Camera](#)
- » [Photos](#)
- » [Gmail](#)
- » [Meet](#)
- » [Moto](#)
- » [Family Space](#)
- » [Calendar](#)
- » [Moto Unplugged](#)
- » [More apps](#)

## Add and update apps

Your phone comes ready with some great apps. To find and add more apps, tap  **Play Store**. To learn more, see [App safety](#).


To check that you have the latest version of your apps, swipe up from the home screen and tap  **Play Store**. Tap your profile picture, then tap **Manage apps & device**.


## Change app language

You can change the language for some apps. Tap  **Settings** > **System** > **Languages & input** > **App Languages**, then tap the app and select a language.

**Note:** The app language can be different from your phone's language.

## Set app volume

You can change the volume for some apps. Tap  **Settings** > **Sound & vibration** > **Multi-volume**, and turn it on. Then, press a Volume button to set the volume for the app on your screen.

To get your phone to automatically mute apps based on your usage, tap  **Settings** > **Sound & vibration** > **Multi-volume** > **Auto mute**, and turn it on to see the list of muted apps. To unmute an app remove it from the list.

## Phone





Keep in touch by choosing a contact, returning a missed call, or using a voice command to start a call.




## Make a call

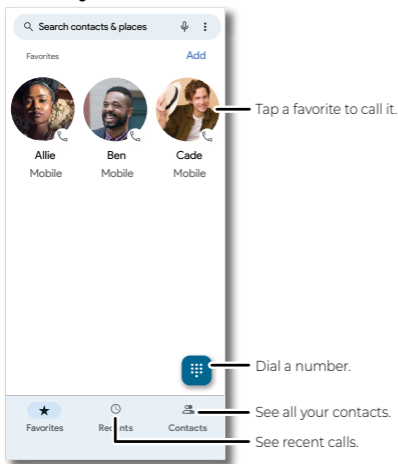
**Find it:**  **Phone**

- » **Call a contact:** To call a contact or recent call, tap the contact name.





- » **Dial a phone number:** To open the dialpad, tap . Enter a number, then tap  to call it.
- » **Voice dial:** To voice dial, tap  on the home screen or, if Google Assistant voice feature is on, you can say “Hey Google, call <name>.”
- » **Voicemail:**  appears in the status bar when you have new voicemail. To hear it, swipe down and tap the notification.
- » **Make a contact widget:** Touch and hold an empty spot on the home screen, tap **Widgets** > **Contacts**, then touch and hold the **Direct dial** widget. Drag it to your home screen, then select the contact. Tap the widget to call the person.

**Tip:** To enter the international dialing code (+), touch and hold **0**. To add a pause or wait after numbers, tap Menu . To call voicemail automatically, touch and hold **1**. To set up a voicemail, tap  **Phone** > Menu  > **Settings** > **Voicemail** > **Advanced Settings** > **Setup**.




## Receive a call

- » **Answer a call:** When your phone is locked, swipe  up to answer. When the phone is unlocked, tap **Answer**.
- » **Reject a call:** When your phone is locked, swipe  down to reject the call and send it to voicemail. When the phone is unlocked, tap **Decline**.







**Tip:** You can also press the Power button to reject the call, or press a volume button to silence the ringer.

**Note:** If Google Assistant voice feature is on, you can answer or decline a call with your voice. Just say, “Hey Google, answer the call,” or “Hey Google, reject the call.”

- » **Respond with a text:** When your phone is locked, tap  **Message**, and select a message to respond.

**Note:** When you hold your phone to your ear, the touchscreen goes dark to avoid accidental touches. When you move the phone away from your ear, the screen lights up again. Don't use covers or screen protectors (even clear ones) that cover the proximity sensor.

## During a call

- » **Mute a call:** Tap  **Mute** on the call screen to mute the call. You can hear your caller, but they can't hear you.
- » **Multi-task:** While you're on a call, you can return to the home screen (See [System navigation](#)) to look up a phone number, address, or open other apps. To reopen the call screen, swipe the status bar down and tap **Ongoing call**.
- » **Answer a second call:** To answer a second call, tap **Answer**. To answer a second call with your phone locked, swipe up . The first call is placed on hold. To switch between calls, tap  **Swap**.
- » **3-way call:** To join two calls together, answer the second incoming call while your first call is active, or tap  **Add call** to dial a second call. The first call is placed on hold. Tap  **Merge** to join the calls together.
- » **End a call:** Tap .

## Favorites

See all your favorite contacts together.





**Find it:**  **Phone** >  **Favorites**

To add favorites, tap  **Contacts**, scroll or search to find the contact, then tap .



## Recent calls

View your calls (with newest first), and then call, text, or store them:




**Find it:**  **Phone** >  **Recents**

- » To return a call, tap  next to the caller's name or number.
- » To send a text message, store the number, or other options, tap the caller's picture.
- » To remove an entry from the call log, touch and hold the name or number, then tap  **Delete**.
- » To clear the list, tap Menu  > **Call history** > Menu  > **Clear call history**.


## Caller ID and spam

**Find it:**  **Phone** > Menu  > **Settings** > **Caller ID & spam**

Tap **Filter spam calls** to prevent suspected spam callers from disturbing you.



To block a caller from calling again, tap  **Phone** >  **Recents**, touch and hold the name or number, then tap  **Block/report spam**.


## Your phone number

**Find it:** Swipe up from the home screen and tap  **Settings** > **About phone** > **Phone number**.

## Emergency calls

Your service provider programs one or more emergency phone numbers you can call under any circumstances, even when your phone is locked. Emergency numbers vary by country. Your pre-programmed emergency number(s) may not work in all locations, and sometimes an emergency call cannot be placed due to network, environmental, or interference issues.









- 1 Tap  **Phone** (if your phone is locked, drag up from the bottom of the screen to unlock it, then tap **Emergency** or **Emergency Call**).
- 2 Enter the emergency number.
- 3 Tap  to call the emergency number.

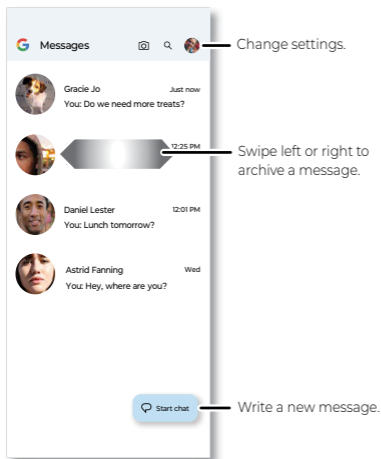
**Note:** Your phone can use location based services (GPS and AGPS) to help emergency services find you. For more information, swipe up from the home screen and tap  **Settings** > **Location** > **Location services** > **Emergency Location Service**.

## Messages










Stay in touch with messages and pictures. For tips on using the keyboard, see [Use the keyboard](#).

**Find it:**  **Messages**

- » **Create:** Tap .
- » **Attach:** Before typing a message:
  - Touch and hold  to create a voice recording.
- » **Attach:** When you're typing a message:
  - Tap  to attach a GIF or a contact, share your location, and more.
  - Tap  to attach a photo from the gallery or take and attach a new photo.
- » **Send:** Tap  to send the message (or  if sending a message with an attachment).
- » **Tip:** To send a message later, touch and hold , then select a send time or set your own.
- » **Reply:** Tap a conversation, then enter your response in the text box and tap .



## Tips


- » **Add another contact to a message thread:** In a conversation, tap  > **Contacts**, then tap a contact.
- » **Delete a thread:** To delete a whole thread of messages, touch and hold the thread, then tap . To customize the action, tap your profile picture > **Message settings** > **Swipe actions**.
- » **Archive a thread:** To archive a thread, swipe it left or right. To customize the action, tap your profile picture > **Message settings** > **Swipe actions**. You can find archived messages by tapping your profile picture > **Archived**.
- » **Save pictures:** Touch and hold a picture, and then tap Menu  > **Save**. To see the picture, swipe up from the home screen, and tap the **Google** folder >  **Photos** > **Library** > **Messages**.
- » **Voice entry:**
  - **Voice-to-text:** Tap a text box, then tap  on the keyboard, and speak your message. You'll see the text in the text box.
  - **Record a message:** Touch and hold , then speak your message to create an audio recording of your message.
- » **Turn off notifications:** Stuck in a busy conversation? You can turn off notifications. Tap the thread, then tap Menu  > **Details** > **Notifications** > **Silent**.
- » **Block a sender:** To block a sender from sending additional messages, touch and hold the thread, then tap .
- » **Spam protection:** To turn on spam protection, tap the thread, then tap Menu  > **Details** > **Block & report spam**. To find blocked messages, tap your profile picture > **Spam & blocked**.

## Set default messaging app

To set your default messaging app, swipe up from the home screen and tap **Settings** > **Apps** > **Default apps** > **SMS app**, and select the messaging app to use as the default.

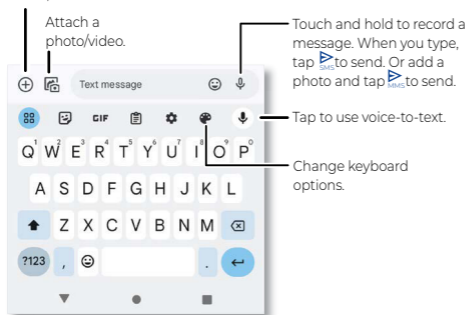
## Use the keyboard







When you tap a text box, like in a message or search, you have keyboard options.

- » **Type or glide:** Enter letters by touching them one at a time. Or, enter a word by tracing a path through the letters. Word suggestions appear above the keyboard. Tap one to choose it.
- » **Voice-to-text:** Tap  on the touchscreen keyboard, speak your message.

**Note:** See a different keyboard? It varies by app. This one is for texting.

Share location, contacts, files, and more.



- » **Symbols and numbers:** Touch and hold a letter to enter the number at the top of it. To enter symbols, tap .
- » **Capital letters:** Tap  for one capital letter. For all capital letters, tap  twice quickly.
- » **Keyboard options:** To customize your keyboard, tap . For more settings, tap .
- » **Cut, copy, select all and paste:** Touch and hold a word to highlight it, tap **Cut**, **Copy**, or **Select all**. Touch and hold the location you want to paste the text, and tap **Paste**.
- » **Close the keyboard:** Tap .

## Chrome™

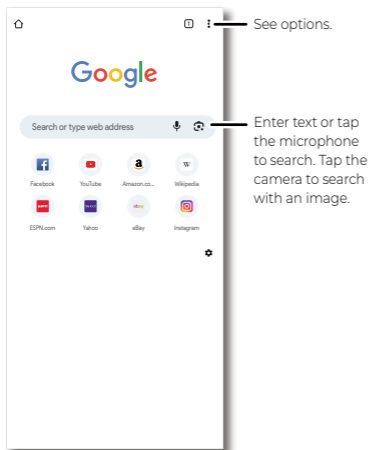
Access the Internet with the Chrome browser app.

**Find it:**  **Chrome**

Or, from the home screen, tap the Google search box and enter or speak text to search.

**Note:** Your phone uses your Wi-Fi network (or your mobile phone

network) to access the Internet. If you can't connect, contact your service provider. Your service provider may charge to surf the web or download data.



- » **Go to a web page:** Tap the address bar at the top of a page and enter an address.
- » **Add a bookmark:** Tap Menu > .
- » **Open a bookmark:** Tap Menu > **Bookmarks**.
- » **Web page shortcut:** To add a web page shortcut to your home screen, go to the web page and tap Menu > **Add to Home screen**.
- » **Mobile sites:** Some websites automatically show you a mobile version of their page—if you want to see the computer version of a website, tap Menu > **Desktop site**.
- » **Reload:** If a page doesn't load correctly, tap Menu > .
- » **Tabs:** To open a new tab, tap Menu > **New tab**. To move from one tab to another, tap .
- » **Clear history:** In the browser, tap Menu > **Settings** > **Privacy and security** > **Clear browsing data**. Then choose history, cache, cookies, and other options.
- » **Help:** For more about Google Chrome, tap Menu > **Help & feedback** or visit <https://support.google.com/chrome>.

## Downloads

**Warning:** Apps downloaded from the web can be from unknown sources. To protect your phone and personal data from theft, download apps only on Google Play™ Store.

- » **Files:** Tap the download link. To see the file, tap Menu > **Downloads**.
- » **Pictures:** Touch and hold it, then tap **Download image**. To see the picture, swipe up from the home screen and tap the **Google** folder >

## Browser settings

To change your browser security settings, text size, and other options, tap Menu ☰ > **Settings**.

## Safe surfing & searching

Keep track of what your browser and searches show:

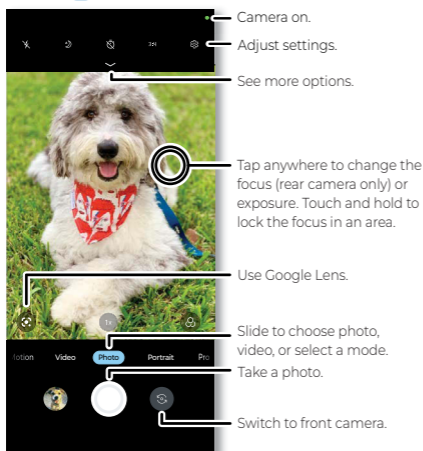
- » **Incognito:** To open a tab that won't appear in your browser or search history, tap Menu ☰ > **New Incognito tab**.
- » **Auto complete:** Your browser automatically fills in names and addresses, if you have entered the same information before. To turn off this feature, tap Menu ☰ > **Settings > Addresses and more > Save and fill addresses**.
- Tip:** Auto complete also fills in payment information, such as a credit card. To turn off this feature, tap Menu ☰ > **Settings > Payment methods > Save and fill payment methods**.
- » **Pop-ups:** To stop pop-up windows from opening, tap Menu ☰ > **Settings > Site settings > Pop-ups and redirects**, then tap the switch to turn it off.
- » **Safe browsing:** To protect your phone from websites that might be unsafe, tap Menu ☰ > **Settings > Safety check > Safe Browsing**.
- » **Password Manager:** Manage your passwords to easily sign in to sites and apps, tap Menu ☰ > **Settings > Password Manager**.





## Camera

Take crisp, clear photos with the main or front camera.

### Take photos





Find it:  **Camera**




- » **Take a photo:** Tap  to take a photo.
- » **Take a selfie:** Tap  in the camera screen to switch to the front camera.
- » **Multi-shot:** Touch and hold  to take a burst of photos.
- » **Tips:** To see tips to help you take great photos, tap .










## Record videos

**Find it:**  **Camera**, then tap **Video**

Tap  to start recording. Then tap  to stop recording. Tap  on the screen while recording to save a photo. Or tap  to pause the video.





## Camera options

Point, tap, and you're done, or play with these camera options. Swipe down on the viewfinder or tap  above the viewfinder to see some of these options.

Viewfinder options for rear and front cameras	
 <b>Google Lens</b>	Find out more about the things you see in the viewfinder. See <a href="#">Identify &amp; scan items using Google Lens™</a> .
<b>1/1x Main camera</b>	Take a regular photo with the main camera. Touch <b>1x</b> and drag the slider to set magnification.
 <b>Live Filter</b>	Choose a filter to adjust the contrast, brightness, color, saturation, and other aesthetic settings of your photo. Tap <b>ORIGINAL</b> to see how your photo would look without a filter, or select the desired filter, like <b>NATURAL LIGHT</b> , <b>ROMANTIC</b> , or <b>FILM</b> .
 <b>Flash</b>	Set to <b>AUTO</b> , <b>ON</b> , or <b>OFF</b> .
 <b>Auto Night Vision</b>	Switch to Night Vision mode automatically in low light conditions.
<b>3:4 Aspect ratio</b>	Choose the width/height screen ratio as <b>1:1</b> , <b>3:4</b> , <b>9:16</b> , or <b>FULL</b> 
 <b>Timer</b>	Set a timer to <b>3</b> or <b>10</b> seconds.
 <b>Active photos</b>	Turn on to capture a brief photo in motion of your subject. Set to <b>Auto</b> to capture brief motion automatically.
 <b>Face Retouch</b>	With the front camera, smooth skin and beautify faces. Touch  and slide the bar to the right to make your face smoother.



Viewfinder options for rear and front cameras	
<b>JPG Format</b>	Set the file format as <b>JPG</b> , <b>RAW</b> , or <b>RAW+JPG</b> . <b>Note:</b> This feature displays only in <b>Pro</b> mode.

Additional viewfinder options for video camera	
 <b>Torch</b>	Turn on a flashlight when taking a video. Set to <b>ON</b> or <b>OFF</b> (back camera) or <b>AUTO/ON/OFF</b> (front camera).
<b>9:16 Aspect ratio</b>	Choose the width/height screen ratio as <b>9:16</b> or <b>Full</b>  .
 <b>Stabilization</b>	Turn on <b>Stabilization</b> to remove shakiness when taking a video.
 <b>Mic</b>	Turn on/off the microphone. Switch to an external microphone device, if connected.

## Photo and video modes

Photo and video modes are shown below the viewfinder, slide left or right to change mode.


**Tip:** Tap **More** below the viewfinder, touch and hold a mode, then drag it to a different location to rearrange the order, or drag it to the carousel of modes below the viewfinder for quick use. Tap  below the viewfinder, touch and hold a mode below the viewfinder, then drag it to a different location to rearrange the order.






















Photo modes	
 <b>Portrait</b>	Take portrait photos using special enhancements and effects. For more, see <a href="#">Take a portrait photo</a> .
 <b>Pro</b>	Control professional camera settings, see <a href="#">Take a Pro mode photo</a> .
 <b>Spot Color (photo)</b>	Pick one color from the viewfinder while everything else becomes black & white.
 <b>Night Vision</b>	Take photos in low light situations.
 <b>Panorama</b>	Take a wide-angle shot. Use the on-screen guide to slowly pan while you are taking the photo.
 <b>Dual Capture (photo)</b>	Take photos with front and back cameras at the same time. Touch <b>1x</b> and drag the slider to adjust magnification. Drag the viewfinder to move it. Tap  or  to change viewfinder layout. Tap  or  to swap screens.

Photo modes	
 <b>Photo Booth</b>	Take four photos in a row with a three-second interval between each shot. Tap the viewfinder, or make a gesture with an open palm (see <a href="#">Gesture Selfie</a> ) to start.  <b>Note:</b> This feature is only available for the front camera.

Video modes	
 <b>Slow Motion</b>	Take a video that will play in slow motion.
 <b>Timelapse</b>	Take a video using timelapse to make a longer video play faster. You can set the playback speed as <b>4x</b> , <b>8x</b> , <b>16x</b> , and <b>32x</b> (times) faster than a regular video.
 <b>Spot Color (video)</b>	Pick one color from the viewfinder while everything else becomes black & white.
 <b>Dual Capture (video)</b>	<a href="#">Record videos</a> with front and back cameras at the same time. Touch <b>1x</b> and drag the slider to adjust magnification. Drag the viewfinder to move it. Tap  or  to swap screens. Tap  or  to change viewfinder layout.

**Note:** To get answers or provide feedback, from the carousel of modes, swipe left to switch to **more**, tap Help  or Feedback  in the top-right corner.

## Camera settings

To find these options, tap  at the top of the viewfinder:


Camera settings		
<b>Photos</b>	<b>Rear photo resolution</b>	Set the photo resolution for the rear (main) camera.
	<b>Shot Optimization</b>	Turn on automatic tuning and scene detection.
	<b>Auto HDR</b>	Turn it on for better pictures in challenging lighting situations, such as outdoors.
	<b>Watermark</b>	Add a watermark, signature, date or time to your photos.
	<b>Google Lens</b>	Turn on to see the Google Lens icon in the rear camera viewfinder.


Camera settings		
<b>Videos</b>	<b>Efficient videos</b>	Turn on to reduce the file size of all videos.
<b>General</b>	<b>Selfie mirror</b>	Save selfies and videos as they appear in the viewfinder.
	<b>Capture Methods</b>	<b>Gesture Selfie:</b> Hold up your palm to start a three-second timer to take a selfie.
	<b>Capture Methods</b>	<b>Auto Smile Capture:</b> Automatically detect smiles and take a photo when all of the subjects in the viewfinder are smiling. <b>Tap anywhere to capture:</b> Capture photos or videos by tapping anywhere on the main screen.
	<b>Shutter sound</b>	Turn the shutter sound on or off.
	<b>Capture Assistant</b>	<b>Assistive grid:</b> Overlay a grid to help align the subjects in your photos or videos. <b>Leveler:</b> Take perfectly level photos using a guide line in the viewfinder.
	<b>Keep last mode</b>	Open the camera with the last mode active.
	<b>Storage</b>	Choose a storage location for your photos and videos (Phone or microSD card). <b>Note:</b> You'll need a microSD card inserted to see this option.
	<b>Save location</b>	Turn on to tag photos with a location.
<b>Reset</b>		Tap to reset all camera settings.
<b>About</b>		Play tutorial, get help, reset camera settings, and more.

## Take a portrait photo

You can use the portrait photo or video mode to add a blur effect to the background, while keeping the main subject in perfect focus.

**Find it:**  **Camera > Portrait**

- 1 Line up your subjects. The closest subject is prioritized automatically. Tap the screen to change the focal point.
- 2 Tap , then slide the bar to increase or decrease the background blur.

**3** Tap  to take the photo.






**Note:** For best results, subjects should be two to six feet away.

## Take a Pro mode photo

Use the Pro mode to adjust settings and take personalized photos.


**Find it:**  **Camera** > **Pro**

» **Adjust Pro settings:**

-  **Focus range:** Change the focus mode. Drag from **A** (auto focus on foreground) to  for Macro focus, to blur the background and focus on details. Drag to  for infinite focus, to focus on the background and blur the foreground.  
**Note:** This feature is not available for the front camera.
- **WB White balance:** Adjust the color temperature by manually changing the Kelvin value from 2,300 to 7,500. Drag from left to right to change the temperature spectrum, from auto to blue/cold or orange/warm.
-  **Shutter speed:** Adjust how slow or fast the camera shutter closes. A fast shutter speed creates a shorter exposure (the amount of light the camera takes in), and a slow shutter speed allows a longer exposure.
- **ISO ISO:** Set the camera's sensitivity to light. The higher the ISO, the brighter the photos.  
**Note:** Higher ISO settings can result in noise/graininess in photos.
-  **Exposure:** Change the exposure value. The higher the exposure the lighter the photo.

**Tip:** Touch an icon and drag the slider to customize the settings.

» **Restore default settings:** Touch  to close options, then touch .

» **Set file format:** Tap **RAW** on the viewfinder and select **JPG**,  or **RAW**. Saving in **JPG** format will compress a photo to make it smaller. A **RAW** photo is completely unprocessed for extra editing control in post-production and the photo size will be larger. **RAW+JPG** mode lets you shoot and save in both file formats at the same time.

**Note:** For files saved as **RAW**, you'll see  on the photo or its thumbnail.


» **Read the histogram:** The histogram displays in the top-right corner of your screen. It helps you gauge whether the photo is overexposed (when it is right-skewed) or underexposed (when it is left-skewed). A generally centered histogram tends to indicate a well-exposed image.

## Identify & scan items using Google Lens™

Search landmarks, products, explore books, identify plants and animals, copy text, translate, scan barcodes, QR codes, business cards, and more.

**Find it:**  **Camera** > 

**1** Focus your camera on an object, landmark, or code.







**2** Tap  to search. Depending on the object, you can see the details,


take an action, or find products.

**Note:** Google Lens may not work in all languages.


## Capture your screen


There's more than one way to capture your phone's screen.

- » Press and hold both the Power and the Volume Down buttons at the same time. If a screen is longer than the display, tap  to scroll down the screen automatically. Then tap  to stop scrolling and save the screenshot. Or you can also scroll up or down the screen manually to choose the area you want to capture. Then, tap an option to edit , share  or delete  the screenshot. Tap  to find out more about the object(s) in the screenshot.
- » Set up [Gestures](#) to capture screenshots by touching the screen with three fingertips.

**Tip:** To see the screen capture, swipe up from the home screen, and tap the **Google** folder >  **Photos** > **Library** > **Screenshots**.


## Record your screen




Start a screen recording to capture information visible on your device. Swipe down twice to display Quick settings, then tap  **Screen record**.

**Tip:** To see the screen recording, swipe up from the home screen, and tap the **Google** folder >  **Photos** > **Library** > **Screenrecord**.


## Photos

View, edit, and share photos.


**Find it:** Swipe up from the home screen and tap the **Google** folder >  **Photos**


- » **View, share, or delete:** Tap a thumbnail to open it, then tap  to share,  to delete, or Menu  for more options.

**Tip:** To select multiple files, open a folder, touch and hold a photo, then tap others. Or group photos in an album and share the whole album.


- » **Lens:** You can use Google Lens on captured photos and screenshots. Tap a thumbnail to open it, then tap  **Lens**.





- » **Zoom:** Open a photo in your gallery, then double-tap or drag two fingers apart or together on the screen.


**Tip:** Turn your phone sideways for a landscape view. To turn Auto-rotate screen on or off, swipe up from the home screen and tap  **Settings** > **Display** > **Auto-rotate screen**.


- » **Wallpaper or contact photo:** Open a photo, then tap Menu  > **Use as**.

- » **Edit:** Open a photo, then tap .

- » **Slideshow:** Tap a photo, then tap Menu  > **Slideshow**. To stop the slideshow, tap the screen. To show the slideshow on a television or other device, see [Connect, share & sync](#).

- » **Create album:** Touch to select one or multiple photos or videos, then tap  > **Album**. Add a title to your new album and tap  to create the album. Or, swipe up from the home screen, and tap the **Google** folder >  **Photos** > **Library** >  **New album**.

» **Search by people, things & places in your photos:** Sign in to your Google Account, tap  at the bottom, then search by text or exploring categories, such as people & pets, places, screenshots, and more.

» **Back up photos and videos to your Google Account:** Swipe up from the home screen, and tap the **Google** folder >  **Photos** > your profile picture in the top-right corner > **Photos settings** > **Backup**. Tap the switch to turn it on. Tap **Backup quality**, **Mobile data usage**, or **Back up device folders** to customize the settings.

**Tip:** You can also use  **Google One** to [Backup & restore](#) all your photos and videos.

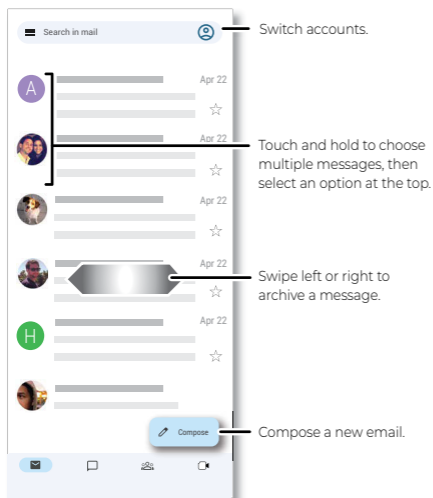
**Note:** For more about Google Photos™, visit <https://support.google.com/photos>.




## Gmail



Send and receive email from all of your personal accounts (even if they're not Gmail accounts). You can manage your accounts in Gmail and easily switch between them.



**Find it:** Swipe up from the home screen and tap the **Google** folder >

















 **Gmail**



**Tip:** If you don't see the  Chat or  Spaces tab, tap Menu  > **Settings**, then tap your account and check the box next to **Chat**.

» **Add Gmail accounts:** The first time you turned on your phone, you probably set up or logged in to your Google account—that sets up the  **Gmail** app for one account. To add more Google accounts, swipe up from the home screen and tap  **Settings** > **Passwords & accounts**, then tap **+ Add account** > **Google**.

**Tip:** In the  **Gmail** app, tap Menu  > **Settings** > **Add account**.

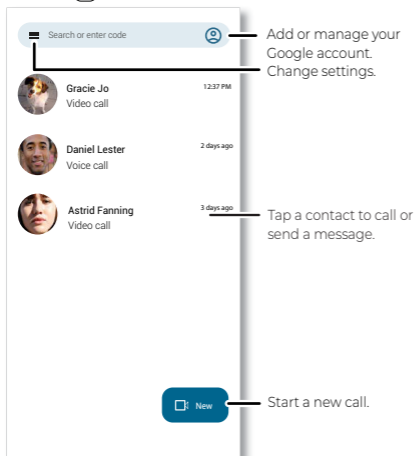
- » **Chat:** Use Google Chat in the **Gmail** app to communicate directly with people.
- **Chat with a friend:** Start a conversation with a contact. Tap , and then tap an existing contact in the list. Or, tap  > , type a name or email address in the search field, and then select a contact suggestion below the search field.
  - **Chat with a group:** Start a group chat to talk to several people at once. Tap , and then tap an existing group in the list. Or, tap  > , type a name or email address in the search field, select a contact suggestion below the search field, and then tap + to add more contacts.
- » **Create spaces:** Use a space to communicate with a friend, a group of people or an organization about a topic, project, or shared interest. Tap  >  > **Create a space**, or you can also tap  >  > **Create a space**.
- » **Start or join a meeting:** Tap , then tap **New meeting** or **Join with a code**.
- » **Add email accounts:** The Gmail app manages all of your email accounts. To add other personal email accounts to the Gmail app, swipe up from the home screen and tap  **Settings** > **Passwords & accounts** > **+ Add account**. For Microsoft® Exchange server work email accounts, tap **+ Add account** > **Exchange**, and enter details from your IT administrator.
- » **Change account settings:** To change the settings for a Gmail or email account, swipe up from the home screen and tap  **Gmail** >  > **Settings**, then tap the account name.
- » **Delete accounts:** Swipe up from the home screen and tap  **Settings** > **Passwords & accounts**, then tap the account name and **Remove account**.






**Tip:** To learn more about **Gmail**, visit <https://support.google.com/mail>.

# Meet

Sign in with your Google account for video calls and meetings.



Find it:  Meet



- » **Start a new call:** Tap , or tap the search box, then type or tap a name in your contacts to start a voice call, video call or send a message.
- » **Create a new meeting:** Tap  > **Create a new meeting**, then tap **Share** to send the meeting info to people you want to join the meeting.  
**Tip:** To schedule a meeting tap  > **Schedule in Google Calendar**.
- » **Preview incoming calls:** See live video of the caller before you answer. To turn this off for both the caller and receiver, tap Menu  > **Settings** > **Calling settings** > **In-call settings** > **Knock Knock for this device**, and turn it on.
- » **Change settings:** Tap Menu  > **Settings** > **Calling settings** to change the vibration setting, block numbers, and more.
- » **Call anyone:** Meet works across platforms, allowing you to call friends with Google Meet app on any device.  
**Tip:** When on a video call, your phone will automatically switch from cellular network to Wi-Fi, if available.

# Moto

Explore special features designed to save you time and make your day easier.

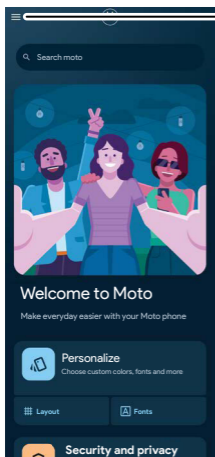
Find it: Swipe up from the home screen and tap the **Moto** folder >  **Moto** > Menu 

- » **Personalize:** Customize your phone with styles, themes and more.



- » **Gestures:** Control your phone with gestures.
- » **Moto Secure:** Protect your digital life with Motorola security features (**Moto Secure**).
- » **Tips:** Find details of your phone's latest features.
- » **Display:** See how to interact with your display.
- » **Play:** Find features and tools for gaming, media controls and audio enhancements and customizations.



**Note:** Your phone may not have all features.



Tap to open Moto app features, or swipe up from the bottom of the screen.

## Personalize



Make your phone unique with custom themes, styles, and more.

**Find it:**  **Moto** >  > **Personalize**

- » **Themes:** Choose custom themes or design your own to change the look of your device.
- » Tap **Fonts, Colors, Icon shape, Display size and text, Layout, Sounds,** or **Dark mode** to make your own mark on your phone.

## Gestures

Enhance your phone with gestures and actions.


**Find it:**  **Moto** >  > **Gestures**



- » **Fast Flashlight:** Turn the flashlight on/off with two chopping motions.
- » **Three finger screenshot:** Touch and hold the screen with three fingertips to [Capture your screen](#).
- » **Lift to unlock:** Lift your phone and look at the screen to unlock it. You'll need to set up face unlock, see [Unlock with your face](#).
- » **Flip for DND:** Place the phone face down to silence notifications and


calls.








- » **Pick up to silence:** Silence the ringer during an incoming call by lifting up the phone.
- » **Swipe to split:** See apps in split screen by swiping back and forth.

## Moto Secure

Protect your digital life with  **Moto Secure** features.

**Find it:**  **Moto** >  > **Moto Secure**

**Tip:** From the home screen swipe up and tap the **Moto** folder >  **Moto Secure**.

- » **Secure folder:** Tap  or  > **Add apps** to add apps to your secure folder for extra protection. You'll need to enter a secure folder pattern, PIN or password. To change folder security, tap  > **Change lock**. When set up you can swipe up from the home screen and tap  **Secure folder**. To remove an app, tap and hold it, then tap **Remove app**. Tap  > **Disguised icons** to disguise up to four icons and add fake names. Tap  > **Stealth mode** to hide an app icon. To delete the folder, tap  > **More settings** > **Delete secure folder**.
- » **Phishing detection:** Receive alerts when you visit a potentially risky website.
- » **Auto lock:** Lock your phone automatically when outside of trusted places or when disconnected from trusted devices.  
**Note:** To enable Auto lock, tap **Trusted places** or **Trusted devices**. For more, see [Auto lock](#).
- » **Network protection:** Turn on **Wi-Fi security**, and **Hotspot** to get warnings when connecting to unsecure Wi-Fi or weak protocol hotspot networks. Tap **Wi-Fi blocklist** to block apps when your phone is on an open network.
- » **Lock screen security:** See the level of security for each lock screen. Tap **Make pattern visible**, to turn it on so you can see your pattern. Tap **Lock after screen timeout** to select time. Tap the switch to turn on **Power button instantly locks** or **Lock Network and security** to keep network and security features locked when your screen is locked.
- » **PIN pad scramble:** Shuffle the numerical layout of the PIN entry screen each time you unlock your device.
- » **Privacy dashboard:** Open the Privacy dashboard.  
See [Privacy dashboard](#).
- » **Security & privacy:** Open the Security & privacy screen. See [Security](#) and [Privacy](#).
- » **Permission manager:** Open the Permission manager screen. See [Permission manager](#).
- » **Privacy controls:** Open the Privacy controls screen. See [Privacy controls](#).

## Tips

View tips about your phone's features.



Find it:  **Moto** >  > **Tips**

## Display

Customize your lock screen experience, or prevent the screen from dimming or going to sleep while you're looking at it.



### Attentive Display


Your screen won't dim or sleep while you're looking at it.

**Find it:** On the home screen, tap the **Moto** folder >  **Moto** >  > **Display** > **Attentive Display**, then tap the switch to turn it on

### Lock screen

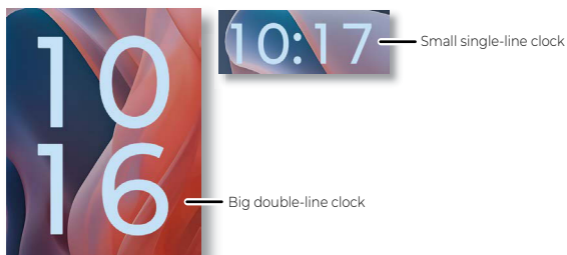
Customize your lock screen experience. To learn how to set a screen lock, see [Device lock](#).

**Find it:** On the home screen, tap the **Moto** folder >  **Moto** >  > **Display** > **Lock screen**

Or, you can also swipe up from the home screen and tap  **Settings** > **Home & lock screen** > **Lock screen**.

- » **Glance:** Get your smart lock screen experience. Tap the switch to turn it on, and then you can view news, sports and more from the lock screen.
- » **Notifications:** Control notifications on your lock screen.
  - **Notification Style:** Choose how notifications are displayed on the lock screen. To show notifications grouped by app in bubbles at the bottom of the screen, select **Bubbles**, and then you can tap a bubble to preview an app's notifications. To show only a notification bar at the bottom of the screen, select **Chip**, and then you can tap the bar to see all notifications. To show notifications in a list, select **List**.  
**Note:** **Glance** will be automatically turned off when **List** is selected.
  - **Wake screen for notification:** Turn the screen on for a moment when you receive a notification.
  - **Privacy:** To show or hide notifications on your lock screen, select **Show all notifications on lock screen**, **Show sensitive content only when unlocked**, or **Don't show notifications at all**.
  - **Safe reply:** Turn on to require authentication to send replies.
- » **Sleep mode:** Choose whether to view or interact with notifications on your lock screen in sleep mode (see [Lock screen](#)).
  - **Sleep mode notifications:** See notifications and more when the lock screen is in sleep mode.
  - **Sleep mode interactions:** Interact with notifications and control music when the lock screen is in sleep mode.
- » **Display options:** Customize how the lock screen looks.
  - **Media preview:** Show the media player you've opened on the lock screen. Then you can control what's playing on the lock screen even when it's in sleep mode.
  - **Double-line clock:** Turn on to show a big double-line clock on the

lock screen when no notifications are displayed there. Turn off to show a small single-line clock in the top-left corner of the lock screen, regardless of whether there are any notifications.



- **Text on lock screen:** Add a text message to your lock screen.
- **Skip lock screen:** Go to the home screen or the last used app directly after unlocking with your face.




**Note:** This feature is available only after you set up Face Unlock. For more information, see [Unlock with your face](#).

- » **Gestures & haptics:** Use gestures to wake up your screen or turn it off.
- **Wake display:** When your screen is off, tap the screen or move your phone to see the lock screen in sleep mode. To disable it, uncheck the box next to **Tapping the display** or **Moving the phone**.
- **Jump to lock screen:** Double tap the screen to wake it up when it's off or in sleep mode.
- **Put display to sleep:** Double tap the home screen or the lock screen to turn the screen off.

## Play

Enjoy immersive and engaging entertainment.

**Find it:**  **Moto** >  > **Play**

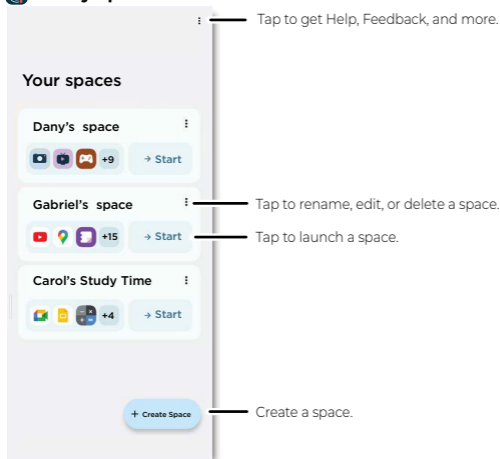
- » **Games:** Tap the  to add a game or app to the **Games** list. Then, from the list, tap  next to a game or app to play or run it.
- » **Media controls:** Tap the switch to turn it on, then use the volume buttons to change music tracks when the screen is off.
- » **Dolby Atmos:** Enhance audio and customize your sound. Tap **Dolby Atmos** >  **Settings**, then tap **Smart audio, Music, Movie, Game, Podcast,** or **Custom**.



# Family Space

Create a safe space on your phone where kids can learn and play. Set limits on screen time, control access to apps, and more.



**Find it:** Swipe up from the home screen and tap the **Moto** folder >


## Family Space




- » **Create a space:** Tap , then enter the name of your space and select the allowed apps. Tap **Next**. Then tap  next to Homescreen grid or Background to set the look of your screen when the space is active. Tap **Next**.

Then tap the checkbox next to **Password** to require a password to close the space and tap the checkbox next to **Timer** to show a floating screen on the space, then tap **Done**.

- » **Rename, edit, or delete spaces:** Tap Menu  > **Rename, Edit** or **Delete**.
  - » **Launch a space:** Tap  **Family Space** to show your spaces, then tap **Start** next to the space you want to launch.
- Tip:** Spaces can also be launched from [Quick settings](#).
- » **Set space permissions:** When a space is launched permissions are set. Tap **Device Administrator** to activate the screen lock when the timer runs out, tap **Do Not Disturb** to hide notifications from other apps in active spaces and tap **Notifications** to allow Family Space notifications such as timer alerts in active spaces, then tap **Done**.
  - » **Set screen time:** When a space is launched you can set the screen time, tap **15 min**, **30 min**, **1 hr**, **2 hr**, **Custom** or **No time limit**, then tap **Start**. When the time runs out, tap **Add time** to continue, or tap **Leave Space** to exit.

**Tip:** Tap  to pause the timer.

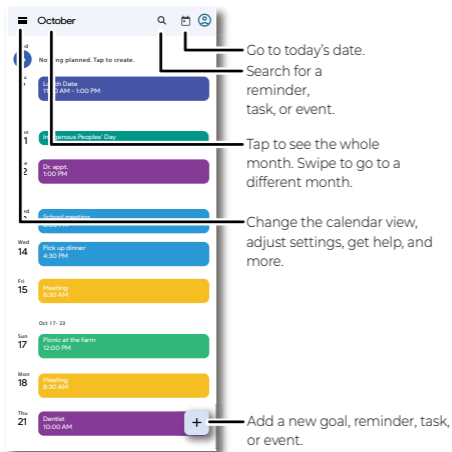
- » **Close a space:** Tap  to close a space. You may need to enter your password.


## Calendar

See all your events, all in one place.


**Find it:** Swipe up from the home screen and tap the **Google** folder >

### **Calendar**







- » **Change the view:** Tap the month at the top to choose a date to view. Or tap  to choose **Schedule, Day, 3 days, Week, or Month**.

- » **Go to today's date:** Tap  at the top.

- » **Add reminders, tasks, or events:** Tap  > **Task** or **Event**, enter details, then tap **Save**.


**Tip:** In most views, tap a time on the calendar to enter event details.

- » **Find an event:** Tap  to search for a reminder, task or event.
- » **Show, edit, or delete reminders, tasks, or events:** Tap a task or event to open it, then tap  to edit it, or tap Menu  > **Delete** to remove it.
- » **Show, hide, or add calendars:** Tap , and select which options, such as events, tasks, reminders, birthdays, holidays or other calendars, to show or hide. You can use a computer to add or remove calendars on your Google account at [www.google.com/calendar](http://www.google.com/calendar).

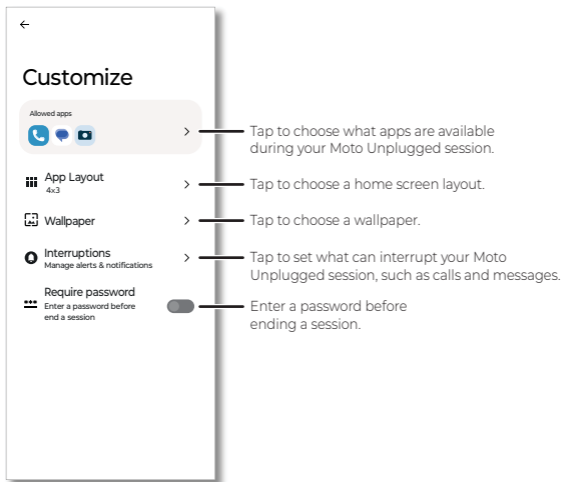
**Tip:** Add a **Calendar** widget to your home screen. Touch and hold an empty spot on the home screen, tap **Widgets**, then touch and hold a calendar widget and drag it to your home screen.

# Moto Unplugged

Stay focused by creating a space on your phone to limit apps and interruptions. Start a session any time you want to disconnect from digital distractions.

**Find it:** Swipe up from the home screen and tap the **Moto** folder >  **Moto Unplugged**


Or, swipe down twice on the status bar, swipe left on the panel, then press and hold **Moto Unplugged**.






The first time you use Moto Unplugged, you will need to get permissions. To get permissions, open the app and tap **Start**, then do the following:

- 1 Tap **Notifications**, choose **Allow** from the pop-up window.
- 2 Tap **Do Not Disturb**, select **Moto Unplugged**, and turn on the switch next to **Allow Do Not Disturb**.

## Customizing your Moto Unplugged session

Tap  **Customize** to customize your Moto Unplugged session.

- » **Allowed apps:** Choose what apps are available during your Moto Unplugged session, such as  **Camera**,  **Messages**, and  **Phone**, then tap **Save**.
- » **App Layout:** Set the app layout of your Moto Unplugged screen. Select a layout, then tap **Save**.
- » **Wallpaper:** Tap the thumbnail of a wallpaper to select it, then tap **Save**.
- » **Interruptions:** Set messages, calls, notifications, alarms, and calendar events that are allowed to show on your phone during a Moto Unplugged session.


- **Messages:** tap ▼ to select a group from **Anyone**, **Contacts**, and **Starred**. When a message is sent from the allowed group, you will receive a notification. No notifications will appear if you choose **None**.
- **Calls:** tap ▼ to select a group from **Anyone**, **Contacts**, and **Starred**. You will see calls on your phone. Choose **None** if you do not want any calls to interrupt.
- **Allow repeat callers:** If the same person calls you twice within 15 minutes during a session, you will receive the second call. Tap the switch next to it to turn this feature on.
- **Notification dot:** Show a notification dot on allowed apps. Tap the switch next to it to turn on.
- **Alarms:** Turn the switch on to enable alarms.
- **Calendar events:** Turn the switch on to allow notifications from the **Calendar**.

Tap **Save** after finishing the settings above.

- » **Require password:** To end a session, you will need to enter a password. To set up a password, see [Screen lock](#).

## Starting and ending a Moto Unplugged session


To start a Moto Unplugged session, tap **Start**, on the pop-up window, select the session time you want to last, then tap **Start**. Now you can enjoy a session being focused without many digital interruptions.

To end the Moto Unplugged session, tap . Or swipe down from the home screen and tap **Moto Unplugged**.

## More apps

### Google Play

Google Play is a digital content experience from Google where you can find and enjoy your favorite music, movies, TV shows, books, magazines, and Android apps and games.

- » **Download apps:** Tap  **Play Store**.
- » **Log in or open a Google account:** Visit [www.google.com/accounts](http://www.google.com/accounts).
- » **Google help:** See [www.google.com/support](http://www.google.com/support).

### Google Home

Control your home devices in one place.

**Find it:** Swipe up from the home screen, and tap the **Google** folder >


 **Home**

Follow the prompts to get started.

**Note:** You may need to download Google Home.

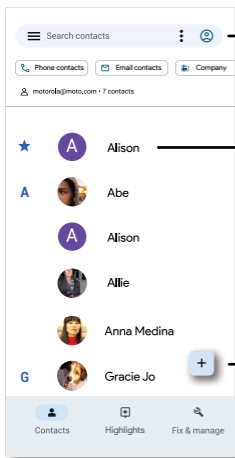
### Contacts

Combine information from your Google contacts and social networks for quick access to everyone you know.

**Tip:** You can find most of these features on the  **Contacts** tab in the Phone app. See [Phone](#).










**Find it:** Swipe up from the home screen and tap  **Contacts**



— Manage accounts.





— Tap to view contact information, call, send a text message, and more.

— Add a contact.

- » **Add a contact:** Tap .
- » **Edit or delete:** Tap a contact, then tap  or tap Menu  > **Delete**.
- » **Call, text, or email:** Tap a contact, then tap an option. (If the contact doesn't have an email address, you can add one, and use [Meet](#) to video chat.)
- » **Search contacts:** In the **Contacts** list, tap **Search contacts**.
- » **Share a contact:** Tap a contact, then tap Menu  > **Share** to send it in a message or email, via a Bluetooth connection, or save to Google Drive™.
- Tip:** Tap a contact, then tap Menu  > **Add to Home screen** to add a shortcut for the contact on your home screen.
- » **Synchronize:** On your phone, swipe up from the home screen and tap  **Settings** > **Passwords & accounts**, and choose your Google account. Then tap **Account sync** > Menu  > **Sync now**.
- » **Add your details:** To store your user profile, tap your profile picture, then tap **Contacts app settings** > **Your info**.

## Favorites

Set your most-used contacts as favorites, so you can get to them faster.

- » To set a favorite, swipe up from the home screen and tap  **Contacts**, select a contact and tap .
- » To see your favorites, tap  **Phone** >  **Favorites**.

## Get contacts


Get all your contacts in one place.


- » To add your social networking contacts, swipe up from the home

screen and tap  **Settings** > **Passwords & accounts**, then tap **Add account**.

» To add your email contacts, see [Gmail](#).


**Tip:** If you add an **Exchange** account, you can send messages to your coworkers, even if you don't have them stored in your contacts.


» To import contacts from your SIM card (if it didn't happen automatically), swipe up from the home screen and tap  **Contacts** > **Fix & manage** > **Manage SIM**. Tap **Import** to confirm.

» To import contacts from your computer, upload the contacts to your Google account at <http://contacts.google.com>. On your phone, swipe up from the home screen and tap  **Contacts** > your profile picture > **Manage accounts on this device** > **Automatically sync app data**. You can also see these contacts at <http://mail.google.com>.

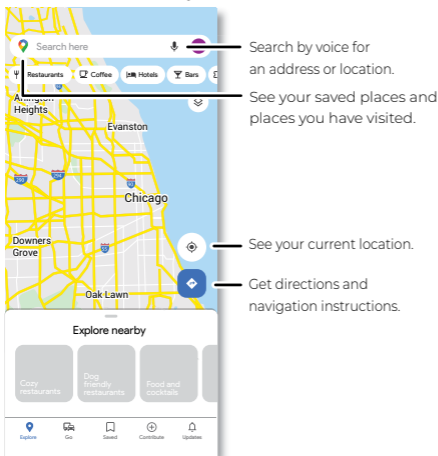
## Maps

Find a nearby cafe, get directions or step-by-step GPS voice navigation using Google Maps™.

**Find it:** Swipe up from the home screen and tap the **Google** folder >  **Maps**

Enter what you want to find in the search bar, or tap  to search by voice.

**Note:** Your screen may look different.



» **Find an address:** In the search field, type an address or something you're looking for, like "restaurant." Tap an item to see more, or tap an option, such as **Directions** or **Share**, to do more with this item.

» **Get directions:** Tap , then enter a place or address.

» **Zoom:** To zoom in or out, drag two fingers together or apart on the screen.

» **Turn:** Rotate two fingers on the map to turn it.

- » **Tilt:** Drag two fingers up or down on the map to tilt it.
- » **Identify address:** Touch and hold a spot on the map to show the nearest address.
- » **Get map help:** Tap your profile picture, then tap **Help & feedback**.


**Note:** For more on maps, visit [support.google.com/maps](https://support.google.com/maps).

## Drive

Keep all your photos, videos, documents, and more safely in one place—private unless you choose to share. Available on Google Drive™ from all your devices.

**Find it:** Swipe up from the home screen, and tap the **Google** folder >

 **Drive**

- » To create a new file or folder, tap .
- » To open a file, tap it.
- » To edit a document, tap anywhere in the text to begin typing.

**Note:** You may need to download **Google Sheets**, **Google Docs**, or **Google Slides** to edit a document.

## Music, movies, TV & YouTube

Enjoy quality entertainment experiences right at your fingertips.


### YT Music

Music everywhere—stream it, buy it, save it, play it. Listen and create playlists anytime.


**Find it:** Swipe up from the home screen and tap the **Google** folder >

 **YT Music**


To upload your music library to YT Music, from a computer, visit [music.youtube.com](https://music.youtube.com).







**Tip:** Share songs directly with your contacts. Tap Menu  next to a song and tap **Share**.

For more on the YT Music app, see [support.google.com/youtubemusic](https://support.google.com/youtubemusic).

**Note:** Copyright—do you have the right? Always follow the rules. See “Content copyright” in the legal and safety information on your phone. Connect your phone to the internet, swipe up from the home screen and tap  **Settings** > **About phone** > **Legal information** > **Legal and safety**, then tap **Content copyright**.

### FM Radio

**Find it:** Swipe up from the home screen and tap the **Moto** folder >  **FM Radio**

Plug in a headset, then tap  or  to tune to a lower or higher frequency station. To listen on your phone's loudspeaker, tap  **Headset** and select  **Loudspeaker** from the drop-down list. To listen on another device such as Bluetooth wireless speakers, select  **Bluetooth** from the drop-down list, tap **SET UP** > **Pair new device**, then tap a found device to connect it. For more, tap Menu  > **Help**.

**Tip:** Your phone has the Frequency Modulation (FM) broadcast receiver functionality for reception without data usage. The phone will perform an auto tuning for the radio channels with the best signal.

**Note:** Not all carriers support FM Radio.


## YouTube™

Watch videos and podcasts from YouTube users everywhere—or log in to your account to share your own.

**Find it:** Swipe up from the home screen and tap the **Google** folder >

 **YouTube**

## Recorder









**Find it:** Swipe up from the home screen and tap  **Recorder**


You can also use the recorder on the external display.

**Tip:** Check local laws as you may need permission to record conversations.

## Clock

**Find it:** Swipe up from the home screen and tap  **Clock**

Options	
<b>Alarm</b>	<p>Tap . Tap an alarm to edit it, or tap  to add a new alarm.</p> <p><b>Tip:</b> Press the volume buttons and tap  to adjust <b>Alarm volume</b>.</p> <p>Wake up to your favorite song by linking to a music app. Or tap <b>Google Assistant Routine</b> to have the Google Assistant provide information to start your day, such as the weather, traffic, or what's on your calendar.</p> <p>When an alarm sounds, tap <b>Stop</b>, or <b>Snooze</b> for ten minutes. When an alarm sounds with your phone locked, swipe  right to <b>Stop</b>, swipe left to <b>Snooze</b> for ten minutes.</p>
<b>Clock</b>	<p>To change your alarm volume, snooze delay, or other settings, tap Menu  &gt; <b>Settings</b>. For other time zones, tap <b>Home time zone</b>.</p>
<b>Timer</b>	<p>For a timer, tap .</p>
<b>Stopwatch</b>	<p>For a stopwatch, tap .</p>
<b>Bedtime</b>	<p>Set consistent bedtime/wake-up times for better sleep. Add a <b>Sunrise Alarm</b> to slowly brighten the screen before the alarm sounds. Tap .</p>


**Tip:** To set your current date, time, time zone, and formats, swipe up from the home screen and tap  **Settings** > **System** > **Date & time**.

# Connect, share & sync


- » [Connect with Wi-Fi](#)
- » [Mobile network](#)
- » [Connect with Bluetooth wireless](#)
- » [Connect to your car](#)
- » [Share files with your computer](#)
- » [Virtual Private Network \(VPN\)](#)
- » [Share your data connection by USB cable](#)
- » [Share files with Nearby Share](#)
- » [Print](#)
- » [Sync to the cloud](#)
- » [Cast to a TV](#)
- » [Use a microSD card](#)
- » [Airplane mode](#)


## Connect with Wi-Fi

### Turn on and connect to networks

**Find it:** Swipe up from the home screen and tap  **Settings** > **Network & internet** > **Wi-Fi**, then tap the switch to turn it on

**Tip:** You can also turn Wi-Fi on and off in [Quick settings](#).

Tap a found network to connect to it. If required, enter the password. When connected, you'll see  in the status bar.

**Note:** When Wi-Fi is on, your phone automatically reconnects to available networks it has used before. If you see a question mark in the Wi-Fi status indicator , swipe the status bar down, tap the network, and enter the network's password.

### Wi-Fi calling


**Note:** Not all carriers support Wi-Fi calling. Your carrier may charge to use this feature.

When Wi-Fi calling is on, your phone can route calls over Wi-Fi or your service provider network, depending on your preference and which signal is stronger.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Network & internet** > **Mobile network** > **Wi-Fi Calling**

### Wi-Fi hotspot

You can make your phone a Wi-Fi hotspot to provide portable, convenient Internet access to other Wi-Fi enabled devices. Your phone turns off Wi-Fi and uses the mobile network for Internet access. This feature may require an additional subscription service from your service provider.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Network & internet** > **Hotspot & tethering** > **Wi-Fi hotspot**

**Note:** These steps may vary depending on your network.


To set up security:


- » **Hotspot name:** Enter a unique name for your hotspot.
- » **Hide my device:** Hide your hotspot from other devices.
- » **Security:** Select the type of security you want: **WPA3-Personal**, **WPA2/WPA3-Personal**, **WPA2-Personal** or **None**. If prompted, enter a unique password (8 characters min.) that others will need to access your Wi-Fi hotspot.
- » **Hotspot password:** Set or change your hotspot password.

**Note:** To turn off the hotspot automatically, tap **Timeout setting**. To set which devices can connect to the hotspot, tap **Manage devices** > **Manage allowed devices**.

## Mobile network

Your phone uses your Wi-Fi network to access the Internet. When a Wi-Fi network is not available, you can use your mobile phone network.


Mobile data is on by default. To turn it off, swipe the status bar down and tap  **Mobile data**.


To see network settings options, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Mobile network**.

**Note:** You should not need to change any network settings. Contact your service provider for help.





## Connect with Bluetooth wireless

### Turn on and connect devices

**Find it:** Swipe up from the home screen and tap  **Settings** > **Connected devices** > **Pair new device**

Or, to quickly turn on or open Bluetooth settings, swipe the status bar down and tap  **Bluetooth**. Touch and hold it to open Bluetooth settings.




**Note:** If Bluetooth is not on, it will turn on to pair a new or previously connected device.

- 1 Make sure the device you are pairing with is in discoverable mode (for details, refer to the guide that came with the device).
- 2 Swipe up from the home screen and tap  **Settings** > **Connected devices** > **Pair new device**.
- 3 Tap a found device to connect it. Tap  and choose what the device will be used for. You can tap  next to a saved device and tap  to rename the device.


**Tip:** To automatically **disconnect** or **reconnect** a device, just turn the connected device off or on.

**Note:** Using a mobile device or accessory while driving may cause distraction and may be illegal. Always obey the laws and drive safely.

## Share files using Bluetooth


- » **Photos or videos:** Open the photo or video, then tap  > **More** > **Bluetooth**.
- » **Contacts:** Swipe up from the home screen and tap  **Contacts**. Touch and hold a contact, then tap  > **Bluetooth**.

## Bluetooth tethering

To share your phone's internet connection via Bluetooth, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Hotspot & tethering** > **Bluetooth tethering**.

## Connect to your car

You can use **Android Auto** to connect your phone to your car's display and control maps, media, and messaging. Use voice commands using the Google Assistant. Just say "Hey Google."


**Note:** To turn this feature on, swipe up from the home screen and tap  **Settings** > **Google** > **Settings for Google apps** > **Search, Assistant & Voice** > **Google Assistant** > **Hey Google & Voice Match**.

Once connected via a USB to USB-C cable, or connected wirelessly, **Android Auto** starts automatically.

**Tip:** To set the voice languages, sign in to your Google Account, and swipe up from the home screen and tap  **Settings** > **Google** > **Settings for Google apps** > **Search, Assistant & Voice** > **Voice** > **Languages**.

**Note:** Confirm that your car and Android phone are compatible with **Android Auto**. Your phone might ask you to download the Android Auto app or update to the newest version of the app. To learn about more features, go to <http://android.com/auto>.


## Share files with your computer

**Note:** Copyright—do you have the right? Always follow the rules. See "Content copyright" in the legal and safety information on your phone. Connect your phone to the internet, swipe up from the home screen and tap  **Settings** > **About phone** > **Legal information** > **Legal and safety**, then tap **Content copyright** under **Legal & safety**.

You can use a USB cable to move music, pictures, videos, documents, or other files between your computer and phone.

**Note:** If your phone gets exposed to water, ensure that the port is completely dry before connecting a USB cable. If water is detected on the USB connector, a warning notification appears in the Notification panel.

## For Microsoft® Windows®:

- 1 Unlock your phone.
- 2 With a USB cable, connect your phone to your computer.
- 3 On your phone, when the **Select USB mode** popup shows, tap **File Transfer** or **Photo & video transfer**. Or swipe up from the home screen and tap  **Settings** > **Connected devices** > **USB** > **File Transfer**.

- 4 A file transfer window will open on your computer. Use it to drag files. If you don't see it, go to **This PC** and select your phone, then you can drag and drop files.
- 5 When you're done, eject your phone from Windows and unplug the USB cable.



**Tip:** For more instructions or driver files, visit [www.motorola.com/support](http://www.motorola.com/support).

## For Apple™ Macintosh™:

Use Android File Transfer, available at [www.android.com/filetransfer](http://www.android.com/filetransfer).

## Virtual Private Network (VPN)


A VPN lets you access files on a secured network (like an office network with a firewall). Contact the network administrator for VPN settings, and any additional apps or requirements.

To enter VPN settings, swipe up from the home screen and tap  **Settings** > **Network & internet** > **VPN**. Tap  to add a new VPN. Choose the type of VPN and enter settings from the network administrator. Select the VPN name to connect.

## Share your data connection by USB cable

Your computer can access the Internet through your phone's mobile network—you just need a USB cable.


**Note:** Your phone turns off Wi-Fi and uses the mobile network for Internet access. This feature may require an additional subscription service from your service provider.

- 1 Connect your phone to your computer using a USB cable.  
**Note:** Mac computers can't tether with Android by USB.
- 2 On your phone, swipe down from the home screen and make sure **Wi-Fi** is off.
- 3 On your phone, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Hotspot & tethering** > **USB tethering**.

To stop the connection, tap **USB tethering** again, then disconnect your phone from your computer.

## Share files with Nearby Share





Share files with nearby contacts using Nearby Share.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Connected devices** > **Connection preferences** > **Nearby Share**

**Note:** Bluetooth and Location features must be turned on. Not all phones can receive files using Nearby Share.


- 1 Tap **Device visibility** and then turn on the switch next to **Visible to nearby devices** to choose an option:
  - **Everyone:** Anyone near you can share with your phone when the screen is unlocked.
  - **Contacts:** Your phone is visible to your nearby contacts while your screen is on and unlocked. You can choose to make your phone visible to all contacts or select specific contacts.




- **Your devices:** Your phone is visible to your devices with the same Google Account signed in.
- 2 Open the file you want to share, such as a photo, video, or website.
  - 3 Tap  >  **Nearby Share**.  
**Note:** If you don't see  **Nearby Share** as an option, tap **Create link**, then tap  **Nearby Share**.
  - 4 Tap the device to send the file.
  - 5 Tap **Accept** on the receiving phone.

## Print

Print your photos, documents, and more from your phone.


Swipe up from the home screen and tap  **Settings** > **Connected devices** > **Connection preferences** > **Printing**, then tap a print service. Tap **Add service** to add a print service that can provide data by Wi-Fi or mobile network.

To print from your phone, select the file and tap Menu  or More > **Print**.



## Sync to the cloud


One account with access to everything, everywhere—phone, tablet, computer.

### Auto-sync your Google account

To auto-sync your Google account, swipe up from the home screen and tap  **Settings** > **Passwords & accounts**, then tap the switch next to **Auto-sync work data** or **Auto-sync personal data** to turn it on.

### Manually sync your Google account

To manually sync your Google account, swipe up from the home screen and tap  **Settings** > **Passwords & accounts**, choose your Google account, select **Account sync**, and tap the switch next to the services you want to sync. Then, tap Menu  > **Sync now**.

**Note:** If an app doesn't show in the account sync list, it can't auto-sync with your Google Account. To manually sync other Google apps, look in each app's settings menu for an option to sign in or sync. You can also use  **Google One** to [Backup & restore](#) all the apps, messages, and more.

## Phone, & tablet & Bluetooth® accessories


Your Android phone, tablet and Bluetooth accessories can work together to help you get the most out of both:

- » **Transfer media and files:** Copy files to your phone and transfer them to other devices—see [Share files with your computer](#).
- » **Phone hotspot:** If you have a Wi-Fi tablet, turn your phone into a Wi-Fi hotspot to let your tablet access the Internet anywhere—see [Wi-Fi hotspot](#).

- » **Bluetooth accessories:** If you have a Bluetooth keyboard or other accessories to use with your tablet, remember you can use them with your phone too. To connect them, see [Connect with Bluetooth wireless](#).

## Cast to a TV

To cast (mirror) your screen on a TV, showing all apps and screens you use on your phone, you'll need to use a TV with Chromecast™ built-in, or plug a Chromecast device into your TV's HDMI port.

- 1 Make sure your phone and TV/Chromecast device are connected to the same Wi-Fi network.
- 2 On your phone, swipe up from the home screen and tap  **Settings** > **Connected devices** > **Connection preferences** > **Cast**.
- 3 Tap the name of the TV/Chromecast device to connect.

**Note:** To stop casting, on the casting notification, tap  > **Disconnect**.

## Use a microSD card




You can move pictures, videos, audio, and other media files from internal phone storage to a microSD card (sold separately).

**Note:** Your phone supports microSD cards up to **1 TB**. Use a Class 10 (or higher) microSD card for best results.

## Format a microSD card

Insert the microSD card into your phone (see [Insert the SIM and microSD cards](#)).



**Caution:** Do not use your computer to format the microSD card.


- 1 On your phone, swipe up from the home screen and tap  **Settings** > **Storage**.
- 2 Tap  and select the microSD card from the drop-down list.
- 3 Tap Menu  then select **Format**.

**Caution:** Formatting a microSD card will erase any files on the card.

## Move files from your phone to a microSD card




You can move files from your phone to a microSD card. This frees up internal phone space.

- 1 Swipe up from the home screen and tap  **Settings** > **Storage** > **Free up space** > **Browse** > **Internal storage**.
- 2 Touch and hold a folder or a particular item, then tap Menu  > **Move to** > **SD card**.
- 3 Select a folder or location, then tap **Move here**.

**Tip:** To move a folder or an item to a new folder, tap Menu  > next to the folder or item > **Move to** > **Internal storage** > **Add new folder**, then enter the folder name and tap **Move to folder**.


## Remove a microSD card

To unmount your microSD card (so you can take it out of your phone):

- 1 On your phone, swipe up from the home screen and tap  **Settings** > **Storage**.
- 2 Tap  and select the microSD card from the drop-down list.
- 3 Tap Menu  then select **Eject**.

**Caution:** Do not remove a microSD card while your phone is using it or writing files to it.

## Airplane mode

Use airplane mode to turn off all your wireless connections—useful when flying. Swipe the status bar down and tap  **Airplane mode**.


**Note:** When you select airplane mode, all wireless services are disabled. You can then turn Wi-Fi and/or Bluetooth back on, if permitted by your airline. Other wireless voice and data services (such as calls and text messages) remain off in airplane mode. Emergency calls to your region's emergency number can still be made.

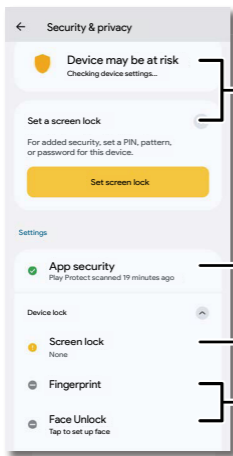
# Protect your phone

- » [Security](#)
- » [Privacy](#)
- » [Google privacy & security](#)
- » [App pinning](#)
- » [Backup & restore](#)
- » [App safety](#)
- » [Data usage](#)

## Security

Your phone and sensitive data are protected, even when you are not using the phone.

**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy**



See your device security status and get help on how to improve security.


Protect your phone and sensitive data from harmful apps.


Set your screen lock and adjust settings.

Unlock your phone with your fingerprint or your face.

## App security


Google Play Protect regularly checks your phone and apps for harmful behavior. You'll be notified of any detected security risks.


**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy > App security**

- » **Scan harmful apps:** Google Play Protect is on by default on your phone. To turn it off, tap , tap the switch next to **Scan apps with Play Protect**, and then tap **Turn off**.

**Note:** For security reasons, it's recommended that you always keep Google Play Protect on.

- » **Detect unknown apps:** Google Play Protect automatically sends apps


installed from unknown sources to Google for better detection. To turn off this feature, tap , and then tap the switch next to **Improve harmful app detection**.

- » **Manage permissions for unused apps:** Google Play Protect automatically resets permissions, deletes temporary files, and stops notifications for apps you haven't used for at least three months. To turn off this feature for individual apps, tap  > **Permissions for unused apps**, then select an app and tap **Pause app activity if unused**.

## Device lock


The easiest way to protect your phone is to lock your touchscreen when you are not using it. You can choose the best method for you to unlock your phone.


### Screen lock

**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **Device lock** > **Screen lock**

1 Select a lock type:

- **None:** Turn off the screen lock.
- **Swipe:** Drag up from the bottom of the screen to unlock.
- **Pattern:** Draw a pattern to unlock.
- **PIN:** Enter four to sixteen digits to unlock.
- **Password:** Enter four to sixteen letters, digits, or symbols to unlock.


2 After setting the lock type, tap  for screen lock settings. Tap **Lock after screen timeout** to change when to lock after screen timeout (except when kept unlocked by Smart Lock).

**Tip:** To change when your touchscreen goes to sleep, swipe up from the home screen and tap  **Settings** > **Display** > **Screen timeout**.


**Note:** You can make emergency calls on a locked phone (see [Emergency calls](#)). A locked phone still rings, and you do not need to enter a PIN or password to answer a call.

### Unlock with your fingerprint

You can use the fingerprint sensor (see [First look](#) for the sensor location) to unlock your phone, authorize purchases, or sign in to apps.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **Device lock** > **Fingerprint**

**Tip:** You need to set a backup screen lock first such as a pattern, PIN, or password before adding a fingerprint.


- » **Enroll your fingerprint:** Follow the on-screen prompts to record your fingerprint. When finished, tap **Done**, or tap **Add another** to add another fingerprint.
- » **Add more fingerprints:** Tap **Add fingerprint**. You can add up to 5 fingerprints.
- » **Remove your fingerprint:** Tap  next to a fingerprint to delete it.

- » **Rename your fingerprint:** Tap a fingerprint name, then type a new name and tap **OK**.

## Unlock with your face

Unlock your phone by looking at it.

**Caution:** Face unlock is less secure than a pattern, PIN, or password. Someone who looks like you could unlock your phone.

**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy > Device lock > Face Unlock**


**Tip:** You need to set a backup screen lock first such as a pattern, PIN, or password before adding a face.


- » **Enroll your face:** Tap **Set up** and follow the on-screen prompts to record your face. When finished, tap **Next > Done**.
- » **Change face unlock settings:** Customize how to unlock your phone with your face.
  - **Skip lock screen:** You can go to the home screen or the last used app directly after unlocking with your face. When this feature is off, to go to the home screen or the last used app, you need to swipe up from the lock screen after unlocking.
  - **Lift to unlock:** Tap the switch to turn it on, and then you can unlock your phone by lifting and looking at it. When this feature is off, you need to look at your phone and press the Power button to unlock your phone.
- » **Redo your face model:** To remove the existing face model and create a new one, tap **Redo face scan > Redo**.
- » **Remove face unlock:** To delete the stored face model and turn off face unlock, tap **Delete face model > Delete**.

**Note:** If your phone has been locked for more than 4 hours, face unlock can't work until you unlock the phone with another screen lock method.

## Auto lock


Lock your phone when it's outside of trusted places or disconnected from trusted devices.

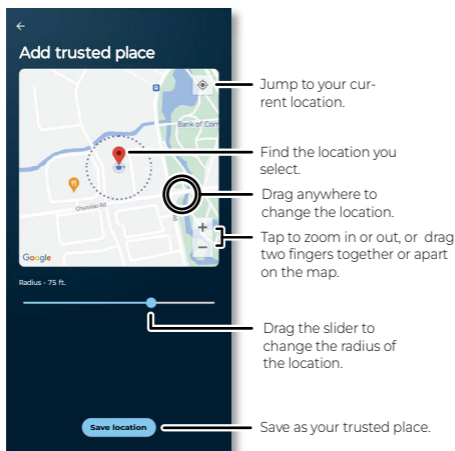
**Find it:** On the home screen, tap the **Moto** folder >  **Moto Secure > Auto lock**

Or, you can also swipe up from the home screen and tap  **Settings > Security & privacy > More security settings > Auto lock**.

**Tip:** You will need to set a screen lock before enabling Auto lock, such as a pattern, PIN or password. See [Screen lock](#).

- » **Add trusted places:** Your phone will lock automatically when outside of your trusted places.
  - 1 Grant permission:** Tap **Trusted places > Add trusted place**, and then follow the prompts to allow Moto Secure to use precise location all the time. For more about location settings, see [Location Settings](#).
  - 2 Set your trusted place:** Customize your trusted place, then tap

**Save location**, enter a name for the place and tap **OK**. To rename a place, tap  next to it.



**3 Enable Auto lock:** Tap the switch next to **Use Auto lock** to turn it on.

» **Add trusted devices:** Your phone will lock automatically when disconnected from one of your trusted devices.

**1 Grant permission:** Tap **Trusted devices** > **Add trusted device**, and then follow the prompt to grant nearby devices permission for Moto Secure.

**2 Pair devices:** Tap **Add trusted devices** > **Pair new device** to open Bluetooth settings. Tap **Pair new device**, and then tap a found device > **Pair**. If required, enter a passkey like **0000**. For more about Bluetooth, see [Connect with Bluetooth wireless](#).

**3 Add your trusted device:** Check the box next to the device you've paired and tap **Save**.


**4 Enable Auto lock:** Tap the switch next to **Use Auto lock** to turn it on.

» **Delete trusted places or devices:** Tap  next to a place or device to remove it.

**Note:** You can add more than one trusted place or device.

## Smart lock

Keep your phone unlocked when it's safe with you.


**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More security settings** > **Smart Lock**

» Tap **On-body detection** to keep your phone unlocked when it's in motion.

» Tap **Trusted places** and **Trusted devices** to add locations and nearby devices that will keep your phone unlocked.

## SIM card lock

Your SIM card came with a default PIN from your carrier. You can use it to set up an optional SIM card lock, which prevents others from using your cellular plan and accessing account information if your phone is stolen.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More security settings** > **SIM card lock**

**Note:** If you add a SIM card lock, you will be prompted to enter the PIN each time you swap SIM cards or restart the phone.

- 1 Make sure you have the PIN your carrier provided with the SIM card. If you don't have it, contact your carrier.
- 2 Tap the switch next to **Lock SIM card**, then enter your carrier-provided PIN and follow the prompts to set up a SIM card lock.
- 3 Tap **Change SIM PIN** and then follow the prompts to change the default SIM PIN.

**Caution:** If you enter an incorrect PIN multiple times, your SIM card will be disabled. To enable your SIM card again, contact your carrier for a PIN Unlock Key (PUK).

## Can't unlock?


If you forget your pattern, PIN, or password, you can enter your Google account email and password on another device to unlock the phone.


If you don't have a Google account on your phone, contact your service provider to have your phone factory reset.

**Warning:** A factory reset will delete all data on your phone.

## Secure folder


Add apps and files to your secure folder to keep your sensitive data safe.


**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More security settings** > **Secure folder**

Or, you can also open your secure folder from Moto Secure. Swipe up from the home screen and tap the **Moto** folder >  **Moto Secure** > **Secure folder**. For more, see [Moto Secure](#).

## Network protection

Protect your phone from unsecure networks.


**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More security settings** > **Network protection**

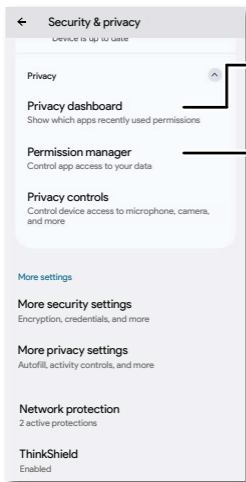
Or, you can also open network protection from Moto Secure. Swipe up from the home screen and tap the **Moto** folder >  **Moto Secure** > **Network protection**. For more, see [Moto Secure](#).



# Privacy

Keeping your information safe is important.

**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy > Privacy**




See which apps used permissions in the past 24 hours.

Decide which apps can access your information.

## Privacy dashboard


See which apps used your phone's permissions in the past 24 hours.

**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy > Privacy > Privacy dashboard**

Tap **Location**, **Camera**, or **Microphone**, to see a timeline of when apps were used. Tap **Manage permission** to view and change permissions. Tap **See other permissions** for more apps.

## Permission manager

See which apps have permissions to access private information, such as calendar events, contacts, and your location.


**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy > Privacy > Permission manager**

Tap a permission, then select an app and tap **Allow**, **Don't allow**, **Allow all the time**, **Allow only while using the app**, or **Ask every time**.

**Note:** Turning off permissions may cause an app not to function correctly.


## Privacy controls

Control your phone's access to camera, microphone, location, and more.

**Find it:** Swipe up from the home screen and tap  **Settings > Security & privacy > Privacy > Privacy controls**

## Control access to your camera and microphone


Your phone allows apps and services to access your camera and microphone.

To block access to your camera or microphone for all apps and services, swipe up from the home screen and tap  **Settings** > **Security & privacy** > **Privacy** > **Privacy controls**, and then tap the switch next to **Camera access** or **Microphone access** to turn it off.


**Tip:** To know which app is using your camera or microphone and block the app from using it, see [Privacy notifications](#). To control the camera or microphone access for an individual app, see [Permission manager](#).

**Note:** If **Microphone access** is turned off, microphone data may still be shared when you call an emergency number.

## Show clipboard access


Your phone shows a message when apps access text, images, or other content you've copied. To turn this off, swipe up from the home screen and tap  **Settings** > **Security & privacy** > **Privacy** > **Privacy controls** > **Show clipboard access**.

## Show passwords

Your phone briefly shows password characters as you type. To turn this off, swipe up from the home screen and tap  **Settings** > **Security & privacy** > **Privacy** > **Privacy controls** > **Show passwords**.

## Location Settings

You can manage your location permissions and see which apps recently used your phone's location. Location may use sources, like GPS, Wi-Fi, mobile networks, and sensors.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **Privacy** > **Privacy controls** > **Location Settings**


- » To block access to your phone's location for all apps and services, tap the switch next to **Use location** to turn it off.
- » To see all apps that recently used your phone's location, tap **See all**.
- » To choose which apps can access location, tap **App location permissions**, then select an app and tap **Allow all the time**, **Allow only while using the app**, **Ask every time**, or **Don't allow**.


**Tip:** To share only your approximate location to an individual app, tap the switch next to **Use precise location** to turn it off.

- » To choose which services can access your location, tap **Location services**, then select a service and tap the switch to turn it on or off.


## Notifications on lock screen

Your phone shows notifications even when it's locked.

To choose which notifications show, swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More privacy settings** > **Notifications on lock screen**. Tap **Show all notification content**, **Show sensitive content only when unlocked**, or **Don't show notifications at all**.

Or, you can also swipe up from the home screen and tap  **Settings** > **Home & lock screen** > **Lock screen** > **Privacy**.

## Google privacy & security


**Find it:** Swipe up from the home screen and tap  **Settings** > **Google** > **Manage your Google Account**

Tap an option:

- » **Personal info:** Review your information. You can remove or add information, and choose who can see your information.
- » **Data & privacy:** Review websites you've visited and more. Choose whether to save your browser and other history. If there are privacy suggestions, tap to explore them.
- » **Security:** See recommendations to protect your account and recent sign-in activity. Set up additional verification methods to make your account more secure.

## App pinning


To keep an app open on your screen, pin it for easy access.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Security & privacy** > **More security settings** > **App pinning**, then tap the switch to turn it on

To pin an app, open the app and tap Recents  then tap the app's icon at the top of the screen and tap  **Pin**.


To unpin the app, touch and hold  and .

## Backup & restore

**Find it:** Log into your Google account, swipe up from the home screen and tap  **Settings** > **System** > **Backup**, then tap the switch next to **Backup by Google One** to turn it on and tap **Back up now**

Your Google account data is backed up online. If you reset or replace your phone, just log in to your Google account to restore the contacts, events, and other details you synced with the account.

To restore your Google Play apps, see [Take care of your apps](#).

**Tip:** Every Google Account comes with 15 GB of cloud storage for Google Drive, Gmail, and Google photos. You can also use  **Google One** for more storage. Additional charges may apply.

## App safety

**Tip:** Choose your apps and updates carefully, as some may impact your phone's performance—see [Choose carefully](#).


## Apps from Google Play


Get music, movies, books, apps, games, and more.

**Find it:**  **Play Store**

## Apps from the Internet



You can get apps from other online app stores using your browser.

**Tip:** When installing an app, make sure you read the alerts that tell you what information the app will access. If you don't want the app to access this information, cancel the installation, or set strong privacy permissions: swipe up from the home screen and tap  **Settings** > **Security & privacy**.

To let your phone install apps that are not on Google Play, swipe up from the home screen and tap  **Settings** > **Apps** > **Special app access**, then tap **Install unknown apps** and choose which apps are allowed to install them.


## Choose carefully

Here are a few tips:

- » To help prevent spyware, phishing, or viruses, use apps from trusted sites, like  **Play Store**.
- » Check the app's ratings and comments before installing. If you doubt the safety of an app, don't install it.
- » Apps use up memory, data, battery, and processing power—some more than others. If you're not happy with how much memory, data, battery or processing power an app is using, uninstall it.
- » Monitor children's access, to prevent exposure to inappropriate content, and set limits on phone use, swipe up from the home screen and tap  **Settings** > **Digital Wellbeing & parental controls**.
- » Certain apps may not provide completely accurate information. Take care, especially when it comes to personal health.

## Set app permissions

You may be asked for permissions when you use a feature in an app.



To modify permissions for an app, touch and hold an app, then tap  App info > **Permissions**. Tap a feature (such as microphone), then tap **Allow**, **Allow all the time**, **Allow only while using the app**, **Ask every time**, or **Don't allow**.



## Take care of your apps

- » **Uninstall apps:** To remove an app from your phone, touch and hold the app, then drag it to **Uninstall**.

To remove an app from the home screen, touch and hold the app, then drag it to **Remove**. The app isn't removed from your phone, just the home screen.


**Note:** Not all apps can be uninstalled, but they can be disabled.

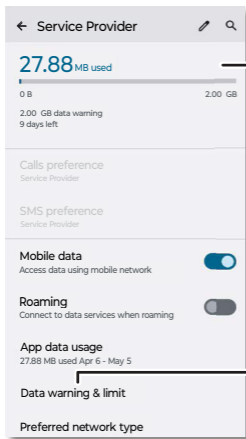
- » **Disable/Stop apps:** To disable an app or force it to stop running, swipe up from the home screen and tap  **Settings** > **Apps**. Tap an app, then tap **Disable** or **Force stop**. To enable it, tap **Enable**.
- » **Reinstall apps:** To reinstall apps from Google Play, swipe up from the home screen and tap  **Play Store**. Tap your profile picture, then tap **Manage apps & device** > **Manage** > **Installed** > **Not installed**. The apps you've used before are listed and available for download.
- » **Update apps:** See [Add and update apps](#).

- » **See app details:** Touch and hold an app, then tap .
- » **See app data usage:** To show which apps are using the most data, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Mobile network** > **App data usage**. For more, see [Data usage](#).

## Data usage



You can track the amount of data your phone uploads and downloads.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Network & internet** > **Mobile network**



See the total amount of data used for this period.

Set a warning and limit for how much data you use.

To see a breakdown of which apps are using data, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Mobile network** > **App data usage**. Some apps transfer data in the background when you're not viewing them—to help reduce this type of data usage, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Data Saver**, then tap the switch next to **Use Data Saver** to turn it on.

**Tip:** To see Wi-Fi data usage, swipe up from the home screen and tap  **Settings** > **Network & internet** > **Wi-Fi** > **Non-carrier data usage**.

**Note:** Usage information is provided to help you manage your phone. This may not match the amounts charged by your service provider, as they're not measured in the same way.

# Troubleshoot your phone

- » [Restart or remove an app](#)
- » [Restart your phone](#)
- » [Check for software update](#)
- » [Reset](#)
- » [Free up storage](#)
- » [Stolen phone](#)
- » [Find the IMEI number](#)

## Restart or remove an app


If an app locks up your phone as soon as you turn it on, restart in Safe Mode: Press the Power and Volume Up buttons at the same time. When you see the **Power off** option, press and hold it, then tap **OK**. Your phone restarts with **Safe mode** in the lower left. Then, try removing the app.

To exit safe mode, restart your phone.

## Restart your phone

In the unlikely event that your phone stops responding to touches and button presses, try a reboot—press and hold the Power button until the screen goes dark and your phone restarts.

## Check for software update

To manually check for updates, swipe up from the home screen and tap  **Settings** > **About phone** > **Android version** > **Google Play system update**.


Your phone downloads updates over your Wi-Fi connection (if available) or mobile network. We recommend that you download updates over a Wi-Fi connection. These updates can be quite large and may not be available in all countries.

For safety reasons, your phone may receive security updates automatically over mobile network, if Wi-Fi is not available.

**Note:** When updating your phone, make sure you have enough battery power to complete the update.

If the mobile network updates are not available in your country, update using a computer. On your computer, go to [www.motorola.com/update](http://www.motorola.com/update).


## Reset









To reset your phone to factory settings and erase all the data on your phone, swipe up from the home screen and tap  **Settings** > **System** > **Reset options** > **Erase all data (factory reset)**.

**Warning:** All downloaded apps and user data on your phone will be deleted. Data on the cloud will not be deleted.

## Free up storage

To help your phone perform better, you can remove old and unused items, like downloads and apps.

**Tip:** To see how much storage you have left on your device, swipe up from the home screen and tap  **Settings** > **Storage**.

- » **Clear unused files:** Swipe up from the home screen and tap the **Google** folder >  **Files** > **Clean**. Follow on-screen instructions to remove items. To view the type of items, tap  **Files** > **Browse**, then tap a category (downloads, images, videos, apps, etc.).
  - » **Uninstall apps:** Swipe up from the home screen and tap  **Settings** > **Apps** > an app > **Uninstall**.
  - » **Clear apps data:** Swipe up from the home screen and tap  **Settings** > **Apps**, then select an app and tap **Storage & cache** > **Clear storage**, **Clear cache**, or **Manage space**. Or swipe up from the home screen, touch and hold an app, then tap  App info > **Storage & cache** > **Clear storage**, **Clear cache**, or **Manage space**.
  - » **Delete photos & videos:** Swipe up from the home screen, and tap the **Google** folder >  **Photos**, then touch and hold one or multiple items you want to remove and tap  **Delete**.
- Note:** If you back up photos and videos to your Google account, when you delete them from the Google Photos app, they're also deleted from your Google account.
- » **Remove backed up photos and videos over a period of time:** To automatically remove copies from your phone's internal storage after 30, 60, or 90 days, swipe up from the home screen and tap  **Settings** > **Storage** > **Storage manager**. Tap the switch next to **Use Storage manager** to turn it on, then tap **Remove photos & videos** and select a duration.


## Stolen phone

Find My Device allows you to remotely locate and lock your phone, and erase its data, to protect your phone in case it's lost or stolen.

**Find it:** Swipe up from the home screen and tap **Settings** > **Security & privacy** > **Find My Device** > **Use Find My Device**

To learn how to use Find My Device, tap **Learn more**. To confirm that you can find your phone, visit <https://www.google.com/android/find/> from your computer or another device.


## Find the IMEI number

You can find the IMEI number by typing \*#06# on your phone's dialpad. Or swipe up from the home screen and tap  **Settings** > **About phone** > **IMEI**.

**Note:** For service and support, see [Get more help](#).

# Accessibility

See, hear, speak, feel, and use. Accessibility features are there for everyone, helping to make things easier.


**Find it:** Swipe up from the home screen and tap  **Settings** > **Accessibility**

**Tip:** For more information about your phone's accessibility features, visit [www.motorola.com/accessibility](http://www.motorola.com/accessibility).


- » [Create a shortcut](#)
- » [Make your phone speak](#)
- » [Speak to your phone](#)
- » [Change your phone's display](#)
- » [Change your phone's sounds](#)
- » [Hearing aids \(U.S. only\)](#)


## Create a shortcut

For some accessibility features, you can use a gesture to quickly activate accessibility features on your phone.

**Find it:** Swipe up from the home screen and tap  **Settings** > **Accessibility**


To set up a shortcut, tap a feature, such as magnification, then tap the switch next to the shortcut to turn it on. To use the shortcut, tap the shortcut icon that's added to the screen.



**Tip:** To customize accessibility shortcuts, swipe up from the home screen and tap  **Settings** > **Accessibility** > **Accessibility shortcuts**.

**Note:** You can also use a large on-screen menu to control your device. Swipe up from the home screen and tap  **Settings** > **Accessibility** > **Accessibility Menu**, then tap the switch next to **Accessibility Menu shortcut** to turn it on.

## Make your phone speak


### Select to speak

**Find it:** Swipe up from the home screen and tap  **Settings** > **Accessibility** > **Select to Speak**

Tap the switch to turn it on, then tap  > . Your phone reads the screen from top to bottom.

### TalkBack


Use TalkBack to read your screen out loud—screen navigation, selections, even books.

To turn TalkBack on, swipe up from the home screen and tap  **Settings** > **Accessibility** > **TalkBack** > **Use TalkBack**.


- » **Tap** something on the screen to hear a description or text readout.
- » **Double-tap** an outline to open or activate an item.
- » **Swipe** using two fingers to scroll through lists or between screens.



- » Tap **Use TalkBack**, then double-tap the outline. On the Confirmation message, tap **Stop**, then double-tap it.


**Tip:** To customize TalkBack settings, swipe up from the home screen and tap  **Settings > Accessibility > TalkBack > Settings**.


## Text-to-speech output

To set the language, speech rate and pitch of the screen reader, swipe up from the home screen and tap  **Settings > Accessibility > Text-to-speech output**.

## Braille

Combine your Braille display with TalkBack for braille and speech feedback.

To use Braille display, first turn on **TalkBack**. To turn on your Braille display, swipe up from the home screen and tap  **Settings > Accessibility > TalkBack > Settings > Braille display > Use braille display**.

**Tip:** To set up Braille keyboard, swipe up from the home screen and tap  **Settings > Accessibility > TalkBack > Settings > Braille keyboard**.






## Speak to your phone

Speak a command to turn on an accessibility feature. For example: “Hey Google, turn on TalkBack”. For more on voice commands, see [Speak](#).



## Change your phone's display

### Display settings & magnification



Get a closer look.

- » **Change font size:** Increase the font size on your screen. Swipe up from the home screen and tap  **Settings > Accessibility > Display size and text > Font size**. See also [Customize sounds & appearance](#).
- » **Change display size:** Make the items on the screen larger. Swipe up from the home screen and tap  **Settings > Accessibility > Display size and text > Display size**.
- » **Adjust colors:** Adjust colors if you are color blind. Swipe up from the home screen and tap  **Settings > Accessibility > Color and motion > Color correction**. Tap **Use color correction** and choose an option.
- » **Display brightness:** Swipe the status bar down twice and drag the slider to set brightness level. If the brightness slider doesn't go low enough, you can set the screen to extra dim. Swipe up from the home screen and tap  **Settings > Accessibility > Extra Dim**, then tap the switch next to **Make screen extra dim** to turn it on and use the **Intensity** slider to dim the screen.
- » **Pinch to zoom:** Pinch to zoom on maps, web pages, and photos. To zoom in, tap the screen with two fingers and then drag them apart. To zoom out, drag your fingers together, or double-tap the screen.
- » **Screen magnification:** Swipe up from the home screen and tap  **Settings > Accessibility > Magnification**. Tap **Magnification**



**shortcut**, and choose a shortcut. Then tap the screen, drag two fingers to move around the screen, and pinch to adjust zoom.

- » **Browser:** Choose text size when browsing websites. Swipe up from the home screen and tap  **Chrome** > Menu  > **Settings** > **Accessibility**. Select **Force enable zoom** to allow zooming on all web pages.


## Messages

To make text entry even easier, use features like auto-capitalization, auto-correction, and more. Swipe up from the home screen and tap  **Settings** > **System** > **Languages & input** > **On-screen keyboard** > **Gboard** > **Text correction**. Or tap  on the keyboard and speak your message.

## Live caption

Automatically caption videos, audio messages, recordings, and more. Swipe up from the home screen and tap  **Settings** > **Accessibility** > **Live Caption**. Or you can press the side volume buttons and tap  to turn it on.



When a caption shows, touch and hold the caption to move it. Double-tap the caption to expand it.


To customize caption size and style, swipe up from the home screen and tap  **Settings** > **Accessibility** > **Caption preferences**.

**Note:** Live Caption uses more battery.


## Change your phone's sounds

### Calls

When you want to hear who's calling, assign a unique ringtone to a contact. Swipe up from the home screen and tap  **Contacts**, tap the contact, then tap Menu  > **Set ringtone**.

To end a call by pressing the Power button, swipe up from the home screen and tap  **Settings** > **Accessibility** > **System controls** > **Power button ends call**.

### Volume & vibrate

**Find it:** Swipe up from the home screen and tap  **Settings** > **Sound & vibration**



- » Drag the volume sliders to set volume levels for your music or videos, alarms, and ringtones/notifications.
- » To make your phone vibrate for incoming calls (even when the ringer is silent), tap **Vibration & haptics** > **Ring vibration**.

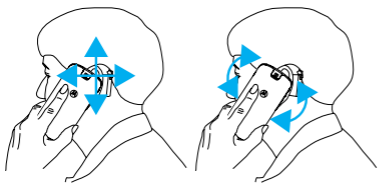
**Tip:** Feel a vibration when you tap the screen. Tap **Vibration & haptics** > **Touch feedback** to turn it on/off.

## Hearing aids (U.S. only)

To help get a clear sound when using a hearing aid or cochlear implant, your phone may have been certified compatible with hearing aids. If your phone's box has Hearing Aid Compatibility printed on it, then please read the following guidance.

**Note:** This product has passed HAC testing and is HAC certified per FCC regulations (visit [www.motorola.com/hacphones](http://www.motorola.com/hacphones)). You may also want to consult your hearing health professional, who should be able to help you get the best results.



- » **Settings:** Tap  **Phone** > Menu  > **Settings** > **Accessibility** > **Hearing aids**.
- » **Call volume:** During a call, press the side volume buttons to set a call volume that works for you.
- » **Position:** During a call, hold the phone to your ear as normal, and then rotate/move it to get the best position for speaking and listening.




## RTT (U.S. only)

You can use your phone to send real-time texts during a call.

**Note:** Not all carriers support RTT.

Tap  **Phone** > Menu  > **Settings** > **Accessibility** > **Real Time Text (RTT) Call** and tap the switch to turn it on.

Make a call (see [Make a call](#)) and the person you are calling screen displays an RTT indicator. When the call is answered, you can enter your message in the text field. Tap  to end your call.

## TTY (U.S. only)

You can use your phone in TTY mode with standard teletype machines.

**Note:** Wi-Fi must be turned off and not all carriers support TTY.


Tap  **Phone** > Menu  > **Settings** > **Accessibility** > **TTY mode** and select the mode you need:

- » **TTY Full:** Type and read text on your TTY device.
- » **TTY HCO:** Type on your TTY device and listen to voice replies on your phone's speaker.
- » **TTY VCO:** Speak into your phone and read text replies on your TTY device.


**Note:** You'll need a cable/adaptor to connect your TTY device to the headset jack on your phone. Refer to your TTY device guide for mode and usage information.

# Get more help

Get answers, updates, and info:

- » **Help is here:** Swipe up from the home screen and tap  **Settings** > **Help** to get walk-through tutorials, how-tos, or FAQs, right on your phone.
- » **Get more:** Get software, FAQs, and more at [www.motorola.com/mymotog](http://www.motorola.com/mymotog).
- » **Join the conversation:** Find us on YouTube, Facebook™, and X (formerly known as Twitter).

## Where is my legal, safety & regulatory information?

In order to provide you with better access to this important information, we've made the materials accessible from the phone's settings menu and on the web. Review these materials prior to using your device. To access the materials from a connected phone, go to  **Settings** > **About phone** > **Legal information**, and select a topic.

To access the materials on the web, visit [www.motorola.com/device-legal](http://www.motorola.com/device-legal).

## Service & repairs

If you have questions or need assistance, we're here to help. Go to [www.motorola.com/support](http://www.motorola.com/support), where you can select from a number of customer care options.

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